



Town of Brookeville
Agenda
Commissioners Monday Nov. 14, 2016
Dining Room (1st Floor), Brookeville Academy

Present: K. Farquhar, B. Bartley, S. Daley, C. McDonald, Susan Johnson, Andrea Scanlon
Residents:

AGENDA Nov. 14, 2016

7-7:20 Residents' questions and comments.

Comments from Residents are welcome in the first 20 minutes of the Commissioner meetings. Beyond that point, the Commissioners are conducting Town Business and are not able to engage in discussions with Residents. Residents are always welcome to remain for all of the meeting (exception: personnel/legal/privacy matters).

UPDATES:

- CPH Engineering: Updates on Water St. Repairs; plans for North/Water street updating and stormwater management; tar/chip versus gravel
- Schoolhouse project, Phase 1
 - Arborist has been engaged to update entire 2008 Town Tree Survey; special attn. to North St. Completion date?
 - Draft agreement with Heritage Montgomery for Schoolhouse Project?
 - Update: Schoolhouse exterior repairs & grading along North Street.
- Academy Chairs: Sandy Heiler update on purchases
- Progress on Donna Will Teas and MoCo Schools – bookings underway.

ROUTINE TOWN BUSINESS:

1. Review, correct, & VOTE to approve Oct. minutes. File Sep Closed Meeting form.
2. Budget update – 2 mos. (Treasurer Susan Johnson: Highlights and questions only)
3. Academy update (Academy Manager Andrea Scanlon: Highlights and questions only).

TOWN OPERATIONS:

- Update on codify/organize Brookeville Ordinances since 1991. (Cate)
- Town Holiday Party Dec. 3rd – notice, tasks, furnishings

BYPASS:

- Next **Partnering Meeting** at SHA, Baltimore = ?
- Commissioners attending:

Town Property

- a. Academy Grounds update & next steps

- i. Academy Metal/Shingle-Shake Roof: have bidders completed their work & are we ready to develop HAWP with Miche's input?
 - ii. Update progress on soliciting bids for project to upgrade Academy Lawn suitable for the outdoor functions renters and residents seek. (Topo available)
- b. Academy Interior
 - i. Update on caterer input on new fridge/microwave & other upgrades in Academy kitchen; then purchase & install.
- c. Academy Marketing: Draft position description to discuss

Public Works (sidewalks, streets, lights)

Material for October Brookeville Times:

Next SHA Partnering Meeting is **Weds** _____

Town Holiday Party - Saturday Dec. 3rd

Next BPC Meeting - Tuesday Dec. 6, 7:30 PM, Academy

Next Commish Meeting - Monday, Dec. 12 7 PM Academy

BV Times:

OTHER BUSINESS

"Good of the Order"

Move to Adjourn