

# Brookeville Times



## SEMI-ANNUAL TOWN MEETING

MONDAY, JANUARY 22, 2018  
7:00 PM – 9:00PM  
BROOKEVILLE ACADEMY

Highlights of the meeting will include:

- FY 2017-2018 Budget Update
- Road Update
- ByPass Update  
Special Guest: Cornelius Barmer from SHA

*All Town Residents are encouraged to attend this to attend this Town Meeting*

### Being Good Neighbors: Street Parking

In order to facilitate safe access and emergency service needs, we look for Town Residents to observe and comply with all parking laws of Montgomery County.

As a reminder, below are a few applicable parking laws for Montgomery County:

- No Parking within 15 feet of a fire hydrant
- No Parking within 5 feet of a driveway
- No Parking within 35 feet of an intersection/intersecting roadway
- No Parking opposite to the flow of traffic (left wheels to the curb)

### Mark Your Calendars

All Events held at the Academy  
(unless otherwise noted)

#### Commissioners Meeting

Monday, January 8, 2018  
7:00 pm

#### Planning Commission Meeting

Tuesday, January 9, 2018  
7:30 pm

*\*Please note 2<sup>nd</sup> Tuesday of the month\**

#### Semi-Annual Town Meeting

Monday, January 22, 2018  
7:00 pm – 9:00pm

#### Planning Commission Meeting

Tuesday, February 6, 2018  
7:30 pm

#### Commissioners Meeting

Monday, February 12, 2018  
7:00pm

# Annual Party Review

## Flags

Much fun was had by all who attended the Annual Town Party on December 2<sup>nd</sup>! There was good food, good conversations, and plenty of desserts.

Thank you to the Residents who participated in our non-perishable food drive. Your generosity allowed the Town to donate a large box of food items to Olney Help.

**Note from Olney Help:** On behalf of the many individuals and families we assist, Olney Help would like to thank you for the non-perishable food donation to our pantry in December 2017.

We are so grateful for your partnership in helping neighbors in need. Your donation makes a real difference in the lives of hungry families, and helps them gather around their tables for a wholesome meal.

Many thanks to Town Resident Stefan Syski for leading the task of taking down the Town's 15-star flags this year. Stefan was ably assisted by neighbors Duane Heiler, Chris Scanlon, Garrett Anderson, Steff Kerr, and Pat Curley.

Stefan reported that Commissioner Bartley provided vests, cones, and flags. Chris Scanlon brought real Stop-Slow traffic signs and walkie-talkies. Everyone had donuts and coffee: it was a good time!

## THE COMMISSIONERS OF BROOKEVILLE WISH ALL A HAPPY, HEALTHY NEW YEAR

### Do you need a Building Permit?

When is a Town of Brookeville Building Permit (TBBP) required? After you received your HAWP (Historic Area Work Permit) You need a TBBP for:

- New construction or addition to an existing structure including removal or enclosure of porches.
- Changes to exterior building materials including installation of artificial (vinyl, aluminum, etc.) siding, shingles, or masonry facing.
- Adding, removing, or changing architectural features. This includes replacement of windows or sash with ones that differ from the originals in materials, construction, or detailing, or a change in size, shape, and placement of window openings, and addition/deletion of shutters.
- Construction of fences, walls, decks, or swimming pools.
- Demolition of any existing structure, including outbuildings (sheds, garages, etc.).
- Removal of live trees greater than 6" in diameter.
- Painting of masonry surfaces that have never been painted or removal of paint from masonry.

For more information, please visit: <http://townofbrookevillemd.org/documents-forms/>

# Snow Removal Information

The Town of Brookeville contracts with a snow plowing service for North, South, Water Streets, the paved section of Church Street, and the eastern portion of Market Street.

The Maryland State Highway Administration plows High Street and the western section of Market Street (MD Route 97).

During a snowstorm, no plowing begins until an accumulation of 4 inches of snow has fallen on the streets

Residents and businesses are responsible for clearing their sidewalks, driveways, and entrances within 24 hours of the end of a snowstorm.

All residents are encouraged to be good neighbors by clearing the sidewalks in front of their homes, as well as assisting those who may not be physically able to do so.

## Be Prepared: Are You Ready for a Seasonal Storm or Emergency?

### Keep These Phone Numbers Handy

#### Emergency

Police/Fire/Ambulance.....9-1-1

#### Non-emergency

Police.....301-279-8000

County Information and Services. ...3-1-1 or  
240-777-0311

#### Utilities

PEPCO.....1-877-737-2662

WSSC-Emergencies.....301-206-4002

### Make an Emergency Kit

#### Recommended Items to Include in a Basic Emergency Supply Kit:

- ✓ Water, one gallon of water per person per day for at least three days, for drinking and sanitation
- ✓ Food, at least a three-day supply of non-perishable food
- ✓ Battery-powered or hand crank radio and extra batteries
- ✓ Flashlight and extra batteries
- ✓ First aid kit
- ✓ Whistle to signal for help
- ✓ Wrench or pliers to turn off utilities
- ✓ Non-electric can opener for food

### Contact 311 to get non-emergency County Government Information and Services

The 311 Customer Service Center is open weekdays from 7 a.m. to 7 p.m. During weather emergencies and other significant events, hours of operation are extended to provide Emergency Response Support as long as it is needed. You can contact us by phone (311 or 240-777-0311) or on the website [www.mc311.com](http://www.mc311.com).

Town of Brookeville  
5 High Street  
Brookeville, MD 20833  
www.townofbrookevillemd.org  
Phone: 301-570-4465 Fax: 301-570-0355

**Town Commissioners:** [commissioners@townofbrookevillemd.org](mailto:commissioners@townofbrookevillemd.org)

Buck Bartley (2018)	301.252.2058
Suzanne Daley (2019), President	301.260.1699
Jeff Johnson (2019)	240.447.3592

**Brookeville Planning Commission:** [planning.commission@townofbrookevillemd.org](mailto:planning.commission@townofbrookevillemd.org)

Garrett Anderson	(2020)	Chris Scanlon	(2018)
Miche Booz	(2018)	Andy Spagnolo, Chair	(2019)
Harper Pryor	(2020)	Stefan Syski	(2019)
		Fred Teal	(2017)

**Brookeville Board of Elections Supervisors:**

Marti Andress (2017), Chair  
Carmen Harding (2017)  
Barbara Ray (2019)

#### **Town Staff:**

**Town Clerk:** [clerk@townofbrookevillemd.org](mailto:clerk@townofbrookevillemd.org)  
Cate McDonald

**Treasurer:** [treasurer@townofbrookevillemd.org](mailto:treasurer@townofbrookevillemd.org)  
Susan Johnson

**Town Property Manager:** [property@townofbrookevillemd.org](mailto:property@townofbrookevillemd.org)  
Andrea Scanlon

**Events / Marketing Manager:** [events@townofbrookevillemd.org](mailto:events@townofbrookevillemd.org)  
Brooke Curley

All public Commissioner and Planning Commission agendas are posted to the Town's website at least 24 hours before each meeting.

Please note that agendas are subject to change until the time of convening.

Official meeting minutes for Open Meetings are posted to the Town's website after approval.