

**Town of Brookeville**  
**Planning Commission Meeting Minutes**  
**Tuesday, April 4, 2017**  
**7:30 PM**

**Planning Commission Members:**

*Present:* Andy Spagnolo, Chris Scanlon, Harper Pryor, Fred Teal

*Absent:* Garrett Anderson, Miche Booz, and Stefan Syski

*Quorum present?* Yes

*Others Present:* none

**Proceedings:** *Meeting called to order* at 7:30 p.m. by Chair, Andy Spagnolo

**Minutes:** The February BPC Meeting Minutes were reviewed

**Permits:**

**4 North Street – Tree Removal**

The owner of 4 North wants to remove 4 trees in front of his house for safety reasons. The owner has an approved HAWP dated March 30, 2017. The BPC members discussed why the Town should consider an ordinance for property owner's to replant native trees when they remove a tree. The permit was approved with a request that the property owner considers planting 4 native trees.

There was a discussion about TBBP and fees. The Town Clerk would like to have fees waived for tree removals and any items that do not require a MoCo permits. This would be to encourage property owners to obtain a permit. The HPC does not require fees to be paid during the permit process. Since permit fees are not a stream of revenue for the Town, the Town Commissioners will let the BPC decide. The BPC decided not to change the permit fee structure.

**2 High Street – renovations**

The owner of 2 High recently started renovating his house. The owner was informed that he needs HPC and BPC approval before altering the exterior of a home. The owner is working on his HPC permit.

**Inn at Brookeville:** The new owners have not contacted the Town with any more proposed uses of the Inn.

**Comprehensive Plan:** Plans to discuss and markup the map of the Town were postponed until more BPC members are available.

Meeting adjourned at 8:51 pm  
Cate McDonald, Town Clerk