

**Town of Brookeville**  
**Planning Commission Meeting Minutes**  
**Tuesday, April 3, 2018**  
**7:30 PM**

**Planning Commission Members:**

*Present:* Harper Pryor, Garrett Anderson, Miche Booz

*Absent:* , Chris Scanlon, Stefan Syski

*Quorum:* Yes

**Additional Attendees:**

*Town Residents:* None

*Others:* Tim and Julie Hussman

**Proceedings**

**Call to Order:** Meeting opened by Chair, Harper Pryor.

**Minutes:** 3/6/2018 meeting minutes approved.

**Permit Approvals:** None

**Preliminary Consultations:** 15 High Street.

Tim and Julie Hussman purchased the property. While the Hussman's relocate from California, the property will be cleaned out. They envision a community-oriented, walkable business – perhaps a small, family run café/market (without a commercial kitchen) that serves coffee, tea, baked goods and potentially offer yoga and/or art classes. Their operational timeframe of interest is post-bypass. Specific plans for the property will likely not be advanced until they settle in Maryland.

BPC described that the property resides within Historical Village Commercial (HVC) and zoning allows for “Restricted Historic Retail” - without specific mention of a café/market. Discussed Historic Use Permit and process required for any change in use. Hussman's will develop plans for proposed use.

As architect for this project, Miche Booz is recused from BPC deliberation.

**Comprehensive Plan:**

- Maryland Certified Local Government (CLG) grant application: At BPC request, Sandy Heiler developed and submitted required information to the Preservation Office (PO) to meet the 3/9/2018 grant application deadline. After researching the job posting and hiring process timeline, PO Supervisor Rebecca Ballo, determined the CLG opportunity lacked sufficient time to execute Brookeville planning activities. As such, the PO did not submit the grant application. Harper Pryor reached out to Nell Zeihl to identify a new approach to employ a historic planner to assist with the Comprehensive Plan update with respect to the post-ByPass era.

**Other Business:**

- Inn at Brookeville Farm: BPC discussed the on-going work on the Inn's property and the conservation easements. Garrett Anderson tried to reach out to the Inn's owner with no return phone call. Harper Pryor contacted Commissioner President Sue Daley to obtain updates on the Inn at Brookeville Farm development plans.

Meeting adjourned at 8:55.m.

Cate McDonald, Town Clerk