

Town of Brookeville
Planning Commission Meeting Minutes
Tuesday, October 2, 2018
7:30 PM

Planning Commission Members:

Present: Harper Pryor, Miche Booz, Stefan Syski

Absent: Chris Scanlon, Garrett Anderson

Quorum: Yes

Additional Attendees:

Town Residents: None

Others: None

Proceedings

Call to Order: Meeting opened by Chair, Harper Pryor.

Minutes: August and September meeting minutes approved as edited.

Permit Approvals: 1 South Street – Garage

Applicant submitted all previously identified outstanding items required for TBBP. While the planned garage is replacement for existing structure, location is inconsistent with zoning requiring accessory buildings be located in the side or rear yard. BPC recommended that zoning variance be documented by the Town Commissioners.

Preliminary Consultations: Parcel 770

BPC reviewed the 9/19/18 Montgomery County Historic Preservation Commission (HPC) meeting pertaining to first preliminary hearing of Parcel 770. HPC opinion was that proposed subdivision was not compatible with established pattern of development in the historic town. HPC offered numerous examples and rationale of successful infill construction. Anticipate that the property owner will revise subdivision plans and resubmit to the HPC for a second preliminary hearing.

Comprehensive Plan:

- BPC has received no updated information regarding the Certified Local Government (CLG) grant application schedule from Rebeccah Ballo, Supervisor of the Historic Preservation Office, in effort to fund historic planner. BPC members requested copies of current and previous Comprehensive Plans for review.

Other Business:

- Brookeville Bypass – recognized 9/25/18 Brookeville Bypass Groundbreaking Ceremony with participation from Governor Hogan
- Schoolhouse Work Project – BPC members plan to support community work day, currently re-scheduled for 10/13/18
- Schedule of upcoming HPC meetings:
 - November 6, 2018
 - December 4, 2018
 - January 8, 2019 (tentative, discuss date change at next meeting)

Meeting adjourned at 9:20pm
Cate McDonald, Town Clerk