Brookeville Times

Summary of the
Semi-Annual Town Meeting

Twenty-three Town Residents packed the Academy's Dining Room on January 28, 2019, to hear an update on the ByPass and the
State of the Town.

- **Brookeville Bypass**: Javier Arias, SHA Project Engineer for the Bypass, stated there is no turning back and the project completion date, subject to change, is July 31, 2020. Residents can expect periodic lane closures due to construction. All present agreed that minor traffic delays are worthwhile when the result is the Brookeville ByPass.
- **Schoolhouse & Academy**: The Town is working on a grant to replace the Academy's roof. The work at the Schoolhouse was or will perform with minimal cost to the Town due to grant funding.
- **Streets:** The Town is working with State Senator Zucker for much-needed funds to repair and repave Market Street.

BPC Chair Harper Pryor presented an overview of the work before the Planning Commission

- **Trees**: Residents were asked to consider a Town Tree to unify the look of the Town.   With over 100 trees being considered for removal or pruning within the Town, the "look" of the Town will be changed.
- **Comprehensive Plan**: the BPC is in the process of reviewing the 1994 & 2010 Comprehensive Plans. Streetscapes, walkability, and the commercial zone will be included in the updated Comprehensive Plan. The BPC Chair is working on a grant to move the Comprehensive Plan updating process forward
- **Parcel 770:** The BPC is working with Montgomery County's HPC to assure the four new single-family homes are consistent with the established pattern of development within the Town. The sub-division process for the 4.3 acres of land adjacent to the cemetery will begin after HPC approval of the project.

Mark Your Calendars
All Events held at the Academy
(unless otherwise noted)

Commissioners Meeting
Monday, March 11, 2019
7:00pm

Planning Commission Meeting
Tuesday, March 12, 2019
7:30 pm
Please Note: The BPC will meet the 2nd Tuesday of the month

Planning Commission Meeting
Tuesday, April 2, 2019
7:30 pm

Commissioners Meeting
Monday, April 8, 2019
7:00pm

State of the Budget
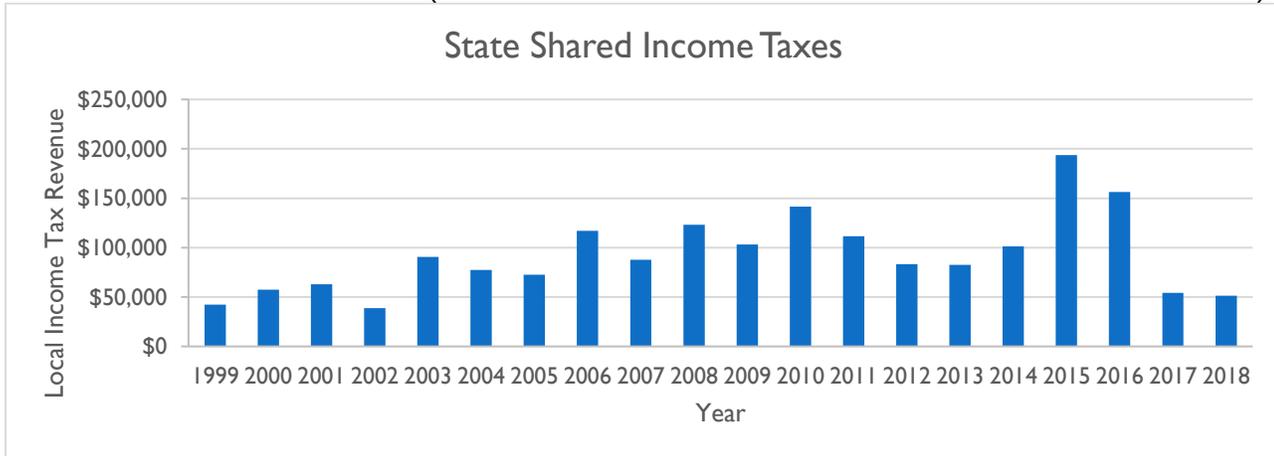Presented at the Semi-Annual Town Meeting on January 28, 2019

Below is the YTD Actual Versus Budget Summary

| | | Six Months | 12 Months | | |
| | | From 7/1/18-12/31/18 | Annual 2018-2019 | | |
		Actual	Budget	Fav(UnFavorable)	% of Budget
Town of Brookeville					
Budget vs. Actuals: 2018-2019 - Summary					
July 2018 - June 2019					
Total Income	$	143,373.83	$ 146,132.00	(2,758.17)	98.11%
Total Expenses		69,446.41	236,555.00	167,108.59	29.36%
Net Income	$	73,927.42	(90,423.00)	164,350.42	-81.76%

Notes:
- YTD Revenue is 98% of the Annual Budget. Revenue increase over budget is due to the State of Maryland one time "true-up" payment made based on actual local tax received in 2018 versus quarterly estimates used to pay out over the year.
- YTD Expenses are 29% of Annual Expenses Budget due to invoice timing and cash basis accounting. Also, we have not made any capital expenditures. Budgeted Cap Ex not spent includes Academy Roof for $65k and other maintenance Expenses totaling $10k
- Highway User Tax is expected to increase 3K due to the State allocating more money to this fund.

State Shared Income Taxes (Otherwise known as our share of Local Income Taxes)

Notes:
- Town Staff met with State of Maryland Revenue Accounting Department and learned the decrease in Local Income Tax was a result of coding errors made by the state resulting in a correction of 204 town residents. The town received income based on 397 residents, the corrected number of residents per individual filed returns is 193. Net is, State was allocating all income in 20833 to Town of Brookeville, now they are only allocating Town of Brookeville residents.
- Town of Brookville confirmed with the Revenue Accounting Department that our State Shared Income Tax will average 50k to 55k per year.
- Town confirmed the State might not come back to the Town of Brookeville and seek a refund. It is written into State law.

Spring Cleaning?

Residential Dumpster   March 15 -25, 2019

A dumpster for Bulk Trash disposal will be available to Town Residents March 15-25, 2019. The dumpster will be placed on the Schoolhouse parking lot on North Street.

What items are not accepted in bulk trash?
- Propane tanks
- Uncovered glass mirrors/table tops
- Debris generated from major construction, remodelings, demolition or repair work like bricks, concrete, lumber, non-metal fencing, shingles, drywall, paint, rock, sod, auto parts, tires, non-metal kitchen cabinets, sheds, and large dog houses, etc.
- Dirt, yard debris, rocks, tree trunks
- Hazardous materials
- Human or animal fecal or uriniferous matter; infectious waste; dead animals
- Large items that will not fit in the dumpster

Montgomery County Historic Preservation Tax Credit

APPLICATIONS DUE BY APRIL 1, 2019

If you made any exterior repairs or improvements to your home, you might be eligible to receive a *25 percent tax credit.*

For more information about the tax credit application, please visit:
https://montgomeryplanning.org/applications-due-to-montgomery-planning-by-april-1-for-historic-preservation-tax-credits/

or contact Michael Kyne, Planner Coordinator of the Historic Preservation Office at the Montgomery County Department of Planning by calling 301-563-3403 or email to Michael.Kyne@montgomeryplanning.org.

Parking Laws Reminder

To facilitate safe access for vehicles, pedestrians and emergency service needs, we ask for Town Residents to observe and comply with all parking laws of Montgomery County.

As a reminder, below are a few applicable parking laws for Montgomery County:

➢ No Parking within 15 feet of a fire hydrant
➢ No Parking within 5 feet of a driveway
➢ No Parking within 35 feet of an intersection/intersecting roadway
➢ No Parking opposite to the flow of traffic (left wheels to the curb)

Did you know….
The Town of Brookeville is one of 157 incorporated municipalities in Maryland. Municipalities are towns or cities that are self-governing under the Maryland State Constitution. Most commonly, municipalities have been incorporated by an act of the Maryland General Assembly.
The Town of Brookeville was *Established* in 1794 and *Incorporated* in 1808.

Town Election

There will be an election on Tuesday, May 14, 2019, for two Town Commissioners, who will serve a two-year term beginning in June 2019. The Commissioners seat are currently held by Sue Daley and Jeff Johnson.

The Town is Seeking Nominations for Town Commissioners

The Town is now seeking nominations for the position of Town Commissioner. If you are interested in running for this position, please send a letter stating your interest in candidacy to:

Send your self-nomination to:
Town of Brookeville
Attn: Supervisor of Elections
5 High Street
Brookeville, MD 20833
All Self – Nominations must be received on or before Tuesday, April 9, 2019

How can I vote Absentee?

You must request an Absentee Application no later than April 22, 2019.

<u>**An informal written request**</u> for an absentee ballot may be submitted to the Supervisor of Elections, but it must contain the following information:

1. Voter's name
2. Residence address
3. Address to which the ballot is to be mailed, if different from the residence address
4. Voter's Signature

Neighborhood News & Events
New Neighbors

Welcome to the Moffett Family! The Moffatts are our newest North Street neighbors.

Cheesecake with a Cop

Join Montgomery County police officers for Cheesecake, Coffee, and conversation!

Wednesday, February 20, 2019
6:30pm-7:30pm
Brookeville Academy
5 High Street Brookeville, MD

There is no formal presentation, just a friendly get together to address questions, neighborhood concerns and meet your local officers! Hope to see you there! (Cheesecake is while supplies last)

Birds in the Backyard

Tuesday, March 26, 7:00 pm,
Salem United Methodist Church Community Hall.
FREE. No registration required.

Susie Creamer of the Patterson Park Audubon Society presents ways to make your backyard a paradise for birds.

For information: 301-774-7772
or http://www.salemunitedmethodist.org - announcements.

Town of Brookeville
5 High Street
Brookeville, MD 20833
www.townofbrookevillemd.org
Phone: 301-570-4465 Fax: 301-570-0355

Town Commissioners: commissioners@townofbrookevillemd.org

Suzanne Daley (2019), President   301.260.1699
Bill Gaskill (2020)   202.257.0232
Jeff Johnson (2019)   240.447.3592

Brookeville Planning Commission: planning.commission@townofbrookevillemd.org

Garrett Anderson	(2020)		
Miche Booz	(2021)	Chris Scanlon	(2021)
Harper Pryor, Chair	(2020)	Stefan Syski	(2019)

Brookeville Board of Elections Supervisors:
Marti Andress (2020), Chair
Carmen Harding (2020)
Barbara Ray (2019)

Town Staff:

Town Clerk: clerk@townofbrookevillemd.org
Cate McDonald

Treasurer: treasurer@townofbrookevillemd.org
Alice Allen

Town Property Manager: property@townofbrookevillemd.org
Andrea Scanlon

Events / Marketing Manager: events@townofbrookevillemd.org
Brooke Curley

All public Commissioner and Planning Commission agendas are posted on the Town's website at
least 24 hours before each meeting.
Please note that agendas are subject to change until the time of convening.
Official meeting minutes for Open Meetings are posted on the Town's website after approval.