

Town of Brookeville
Planning Commission Meeting Minutes
Tuesday, January 15, 2019
7:30 PM

Planning Commission Members:

Present: Harper Pryor, Miche Booz, Chris Scanlon, Garrett Anderson

Absent: Stefan Syski

Quorum: Yes

Other Attendees: None

Proceedings: Meeting called to order at 7:30 p.m. by Chair, Harper Pryor

Minutes: December meeting minutes approved.

Permit Approvals: None.-

Preliminary Consultants:

- **Brookeville Parcel 770** a 3rd preliminary consultation with HPC is scheduled for 1/23/19. BPC downloaded and reviewed applicant's updated plans. Following HPC guidance from previous hearing, we expected to see (i) four unique home styles – each being easily recognizable design styles, with key architectural features, and using traditional materials; (ii) four accessory buildings – with architectural diversity, compatible with the Town, and without view of any multi-bays from High Street; and (iii) a strategy for pedestrian routes to connect the Town with the conservation easement. The applicant also provided several site options to minimize the number of High Street curb cuts. BPC will discuss feasibility of shared driveway features at our next meeting.

We discussed numerous specific areas where the applicant's proposal could be improved. BPC chair will attend 1/23/19 HPC hearing and provide feedback with respect to massing, architectural design, materials, and walkability.

Comprehensive Plan:

- Brookeville Town Tree(s) idea was discussed as an opportunity to address both (a) the number of dead trees planned for removal and (b) create a unifying feature for the Town. BPC Chair discussed tree replacement policy and signature tree suggestion to Town Commissioner Daley and the Town Property Manager.
- Reviewed the 1994 and 2010 Comprehensive Plans and discussed opportunities to address the post-bypass era with respect to streetscapes, tree replacement, commercial zoning, walkability, and sustainability.
- BPC Chair met with Rebeccah Ballo, Supervisor of the Historic Preservation Office, and Sandy Heiler to discuss potential grant opportunities on 12/20/18. BPC is searching for best path to fund the Comprehensive Plan updates, including feasibility and cost of specific plan features. BPC also discussed options for prioritizing actionable plans with Town input. With BPC support to define scope, the Historic Preservation Office will advance efforts to develop a Certified Local Government (CLG) grant application for Brookeville.

Other Business:

- Semi-annual Town meeting – January 28, 2019
- Next BPC meeting - February 5, 2019

Meeting adjourned at 9:25 pm.

Cate McDonald, Town Clerk