

Town of Brookeville
Planning Commission Meeting Minutes
Tuesday, March 12, 2019
7:30 PM

Planning Commission Members:

Present: Harper Pryor, Chris Scanlon, Miche Booz, Stefan Syski, Garrett Anderson

Absent: None

Quorum: Yes

Other Attendees: Julie Hussman, Melinda Butterfield

Proceedings: Meeting called to order at 7:30 p.m. by Chair, Harper Pryor

Melinda Butterfield addressed the BPC regarding an upcoming Community Information Meeting with SHA to discuss status and schedule of the Brookeville bypass. The meeting will be March 26, 2019 at 5:30pm at the Longwood Rec Center.

Minutes: February meeting minutes approved.

Permit Approvals:

- **15 High Street - TBBP & Use Permit**

BPC reviewed TBBP application for exterior alterations to 15 High Street property, including approved HPC HAWP. BPC discussed Use Permit application with property owner, Julie Hussman, and identified usage was consistent with Town of Brookeville zoning ordinance. Both permits were approved by the BPC.

- **Tree Removal & Replanting Permit**

BPC will review Commissioners plan and discuss at the next meeting.

Preliminary Consultants:

- **Brookeville Parcel 770**

BPC reviewed latest design for Parcel 770, dated 2/27/2019. The revised plan has a single curb-cut (or apron) on High Street with a shared drive to the four lots. Luke Olson (GTM Architect) reported that SHA approval is pending. GTM advised that walking paths to the conservation easement area, and other site-specific plans, will be advanced by CAS as part of the subdivision process.

Comprehensive Plan:

- Harper Pryor met with Rebeccah Ballo, Supervisor of the Historic Preservation Office, Michael Kyne, HPC Staff, and Eli Glazier and Stephen Aldridge, MoCo Planning Dept Transportation Planners on 2/13/19 to discuss streetscapes, walkability, Town trees, and sustainability as components of the Brookeville Comprehensive Plan. The participants were enthusiastic about our endeavors. In lieu of pursuing a **Certified Local Government (CLG)** grant, it was determined that the Transportation Planners could assist in advancing the Comprehensive Plan. A Town walk will be scheduled when weather improves.

Other Business:

- Next BPC meeting will be **April 2, 2019**

Meeting adjourned at 9:25 pm.
Cate McDonald, Town Clerk