

**Town of Brookeville**  
**Planning Commission Meeting Minutes**  
**Tuesday, May 7, 2019**  
**7:30 PM**

**Planning Commission Members:**

*Present:* Harper Pryor, Miche Booz, Chris Scanlon, Stefan Syski, and Garrett Anderson

*Absent:* none

*Quorum present?* Yes

*Others Present:* Jennifer Roy

**Proceedings:** *Meeting called to order at 7:30 p.m. by Chair, Harper Pryor*

**Parcel 770:**

- No updated plans have been submitted for review; the project is awaiting SHA approval for apron cuts along High Street and final HPC approval process.
- The April 22 email from CAS Engineering regarding the submittal of Forest Stand Delineation Plan for Parcel 770 was reviewed.
- Doug Lohmeyer, of Montgomery Consulting, will be asked to review and revise the Brookeville Development Process and will be invited to attend the next BPC meeting.
- Walkability and paths, a sidewalk along High St, streetlights, and utility placements for this potential subdivision were discussed.

**Minutes:** The April meeting minutes were approved as edited.

**Comprehensive Plan:**

- No preliminary plans for eastern Market St have been submitted by MoCo Planning Dept Transportation Planners
- Jennifer Roy voiced her concern regarding speeding car from Brighton Dam Road onto the Town's East Market St., especially when she is waiting for the school bus with her child and the need for calming traffic. The BPC discussed several traffic calming measures they hope to include in the upcoming redesign of eastern Market St.

**Other Business:**

- **Trees:**
  - BPC Chair approached Suzanne Friis and Teresa Meeks about forming a Tree Committee; at this point, neither Resident was interested.
  - BPC members will walk the Town to determine the best place to have the 5-6 Pepco replacements trees will be planted.
- No action will be taken regarding 13 North's invisible dog fence
- Next BPC meetings will be June 4 and July 2.

**Permit Approvals:**

- Tree removal permits approved for this following property:
  - 
  - 2High
  - 3 High
  - 104 Water - Retroactive
  - 106 Water
  - 203 Market
  - 204 Market

- 17 North - Retroactive
- 205 Market
- 209 Market
- 9 High
- 211 Market - Retroactive
- A Retroactive permit for the schoolhouse fence installation was signed

Meeting adjourned at 9:14 pm.

Cate McDonald, Town Clerk