

**Town of Brookeville
Commissioners Meeting Minutes
Monday, May 20, 2019
7:00pm**

Commissioners:

Present: Sue Daley, Bill Gaskill, and Jeff Johnson

Absent: none

Quorum present? Yes

present during all or portions of the meeting:

Town Clerk Cate McDonald, Treasurer Alice Allen, Property Manager Andrea Scanlon, Commissioner-Elect Mark Davis

Town Residents: Barbara Ray

Others: State Senator Craig Zucker, Terri Hogan

Proceedings: *Meeting called to order* at 7:00 p.m. by Commissioner President Sue Daley.

Open forum:

State Senator Craig Zucker recognized outgoing Commissioners Daley and Johnson. The Commissioners expressed their gratitude for the \$100K bond initiative the D-14 Team was able to procure for the Market Street.

ROUTINE TOWN BUSINESS:

- **Minutes:** The April meeting minutes were approved.
- **Budget:** the proposed FY '19-'20 budget was reviewed and discussed line by line. A revised copy will be available before the June 10th Annual Meeting. Commissioner Johnson raised concerns that there is a projected \$23K overage with the funds coming from the Town's reserve funds.

TOWN OPERATIONS:

- **Income Tax Revenue:** still an ongoing process
- **309/311:** "clean and lien" by MoCo is in the process.
- **Rental Report:** Events Manager on leave
- **Tree Removal & Replanting Permit:** proposed permit still under review.
- **Parking Sign:** no update. The current sign was rehabbed.
- **Montgomery County Hazard Plan of 2018:** The Commissioners reviewed and approved Res. 19-01: Adopting Montgomery County Hazard Mitigation Plan of 2018
- **Market Street safety:** Jennifer Roy sent a letter to the Commissioner regarding speeding car from Brighton Dam Road onto the Town's East Market St., especially when she is waiting for the school bus with her child and the need for calming traffic. MCPD will be contacted to see if they can patrol that area for speeders.

TOWN PROPERTY

- **Academy Roof:** Grant awards should be awarded in June or July.
- **Window Sill:** work will be scheduled for July or August.
- **Town Roads:** no work scheduled at this time
- **Schoolhouse:** Eagle Scout patio project still in the planning phase; work will start this fall
- **Green Energy:** The Town is now buying wind power for the Schoolhouse and Academy electric accounts and REC for the streetlight account.

BPC:

- Parcel 770: still in the preliminary phase pending HPC approval
- Tree Removal permits signed by Commissioner Daley
- Retroactive schoolhouse fence permit signed by Commissioner Daley
- Potential new BPC members were discussed, pending the resignation of Garrett Anderson. Suzanna Moreau will be asked if she is interested.

ByPass: the project is moving forward.

Other Business:

- Annual Town Meeting is June 10th; agenda item will include the proposed budget, BPC update, and an update on the Town’s infrastructure.
- **Dehumidifier:** Andrea Scanlon proposed the Town to purchase her used dehumidifier for use at the Academy. Her cost comparison:

	2014 cost Scanlon installation	2015 Schoolhouse installation	2019 estimated cost Academy
dehumidifier	\$995	\$1,115	\$1,279
Hanging kit / assembly installation	\$179 n/a	Incl. \$450	Incl. \$500
Electrical work	n/a	-	-
TOTAL	\$1,174	\$1,565	\$1,779

The Commissioners agreed to purchase the used dehumidifier for \$500; installation will be \$500 = \$1,000 total

Next BPC Meeting: June 4, 2019

Annual Town Meeting; Monday, June 10th with Commissioners Meeting immediately following

Town Picnic: Sunday, September 15

Holiday Party: Saturday, December 7

The meeting adjourned at 8:33 pm

Cate McDonald

Town Clerk