

Town of Brookeville
Annual Town Meeting Minutes

June 10, 2019

7:00pm

Commissioner:

Present: Sue Daley (emeritus Commissioner), Jeff Johnson, (emeritus Commissioner), Bill Gaskill, Mark Davis and Garrett Anderson

Absent: none

Quorum present? Yes

Present during all or portions of the meeting:

Town Staff: Town Clerk Cate McDonald, Property Manager Andrea Scanlon, Treasurer Alice Allen

Town Residents: Karen & Harry Montgomery, Roland & Shirley Bowker, Sandy & Duane Heiler, Micole Haris, Marti Andress, Michael Acierno, Harper Pryor, Buck Bartley, Barbara Ray, Quinn & Terry Anderson, Iris Stratton, Don DeWall, Teresa Meeks, Rev. Sue Shorb-Sterling

Others: Terry Hogan, Greater Olney News; Vikki Garcia, Community Outreach for John Sarbanes

Proceedings:

Meeting called to order at 7:00 p.m. by Commissioner Daley, who welcomed everyone and gave an overview of the meeting.

Swearing or affirming in of New Town Commissioners: Mark Davis and Garrett Anderson were administered the Oath of Office.

Draft Budget & Priorities for FY '19-'20:

Commissioner Gaskill handed out the proposed budget for FY '19- '20, with a chart of State Shared tax revenue received from 2009-2019. The budget is comparable to our current budget. There is a projected \$23,800 deficit for FY '20. There is a projected \$188,050 in Capital Improvement Expenses, which will be taken from the Town's reserve funds. The Capital Expenses are \$100,000 grant match for east Market Street, \$70,000 for the Academy roof replacement, and \$18,050 misc. capital expenses. The Town has currently spent 50% of its operating budget for this fiscal year.

Comments: The Draft Budget presentation lead to a discussion about the Town's reserved fund, repairs of east Market Street, and traffic calming ideas. The draft budget has \$100K to be taken from the Town's reserves to match the State grant of \$100K to repair east Market Street. A Town Resident would like to have all non-Town traffic removed from Market St. Many traffic calming ideas were expressed and discussed. The BPC is addressing the redesign of east Market Street as part of the Comprehensive Plan update.

Town Property Update

Academy:

- Roof: MHT grant was applied for not awarded for the roof replacement. The MHAA grant will be announced in July and if awarded requires a 50/50 match for the new roof, estimated to cost \$70K - \$80K.
- General maintenance of the Academy is planned for this summer: window sill repair/replacement; interior painting

Schoolhouse:

- Schoolhouse lot improvements will continue this summer under the MHAA grant: brick patio, portable toilet enclosure, and some interior work.

- **Trees:** a few trees remain to be removed; Over 100 trees were evaluated this past year with multiple properties having work done to remove dead or dying trees.
- **Town maintained Streets:** The Town was granted \$100K from the State for repairs to east Market St. The Town will match the State grant of \$100K within the next 2 years for this project

BPC Update: Harper Pryor, Chair

There have been 3 reoccurring agenda items this past year:

- Tree removal permits
- Parcel 770: The BPC has been in consultation with the HPC regarding the potential sub-division of the 4 acres of land adjacent to the cemetery
- Comprehensive Plan: the BPC has been working with the HPC and MoCo Planning Dept Transportation Planners to plan for safe transit, narrower streets for traffic calming, and walkability. Priority has been placed the design of east Market Street.

Brookeville ByPass Update

Work is commencing with a project completion date of summer 2021

Questions & Comments

- Traffic calming measures throughout the Town was a much-discussed topic. Ideas that were discussed:
 - Traffic elimination: signs that state “Local Traffic Only” with enforcement to discourage drivers
 - Speed camera on Market Street
 - Flashing stop sign
 - Raised table or speed table
 - Island in the middle of the street or channelizers
 - optical illusions
 - rumble strips
- High Street ownership post ByPass – the Town has no plans on taking ownership from SHA for High and west Market Street post ByPass.
- The Town Resident heartily thanked Sue Daley and Jeff Johnson for their community service as Commissioners.

The meeting adjourned at 7:52 pm p.m.

Cate McDonald

Town Clerk