

Preliminary Subdivision Plan Application

Town of Brookeville, 5 High St., Brookeville, MD 20833

Phone: (301) 570-4465 email: planning.commission@townofbrookevillemd.org

The Preliminary Subdivision Plan package must include:

- the approved Natural Resources Inventory/Forest Stand Delineation Plan (NRI/FSD) from the Town
- the approved Stormwater Management (SWM) concept from MCDPS
- Water and Sewer Category Change from MCDEP

FEES: No plan shall be accepted for review and filing unless and until the applicant shall pay a fee of \$750 for the first lot and \$100 for any additional lot shown on such plan. Such fee may be amended from time to time by Resolution by the Brookeville Commissioners. Prior to approving the Record Plat the Town shall compute the engineering, planning, legal and other costs it has incurred in reviewing the application for approval of the subdivision plan and during the course of construction, and shall charge and collect the same from the applicant to the extent that such costs exceed the fees previously charged and collected.

Project Name: _____

Parcel: _____ Tax Map: _____

Property Tax Account Number(s) associated with the plan _____

Property Location: _____

Total Acreage of Parcel: _____ Total Number of Proposed Development Lots: _____

Total Square footage of Areas Dedicated to Public Use: _____

Is Property Currently Encumbered by an Easement, Covenant, or Mortgage: No Yes

Applicant Team

1. Property Owner: _____

Address: _____

Telephone number: _____ Email: _____

2. Applicant: (if different than Property owner): _____

Address: _____

Telephone number: _____ Email: _____

3. Engineer / Surveyor: _____

Telephone number: _____ Email: _____

4. Attorney: _____

Telephone number: _____ Email: _____

Applicant hereby notifies that he/she is the sole owner of the subject property, or is otherwise legally authorized to represent the owner.

Signature of Applicant (Owner or Owner's Representative)

_____ Date _____

Print Name: _____

For Town use only below this line

Receipt of Application Fee:

_____ Town Clerk _____ Date _____

Planning Commission Approval:

- Approved
- Rejected as noted

Notes:	
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Planning Commission Chairperson: _____ Date: _____

Town Commissioner: _____ Date: _____