

**Town of Brookeville**  
**Semi-Annual Town Meeting Minutes**  
**Wednesday, January 22, 2020**  
7:00pm

**Commissioners:**

*Present:* Bill Gaskill, Garrett Anderson

*Absent:* Mark Davis

*Quorum present?* yes

*present during all or portions of the meeting:*

Town Clerk Cate McDonald, Property Manager Andrea Scanlon, Events Manager Brooke Curley

*Town Residents:* Barbara Ray, Michael Acierno, Duane Heiler, Maggie Kay, Micole Haris, and Stefan Syski

*Others:* Terry Hogan, GONews; Vikki Garcia, Community Outreach for John Sarbanes

**Proceedings:** *Meeting called to order at 7:00 pm.*

**Brookeville Bypass Update**

ByPass is on schedule to be completed by Summer 2021

**BPC Update**

BPC has been busy working on the following projects

- Parcel 770: an overview of this potential sub-division was given; waiting for the developer to submit permits to the Town if they decide to move forward with the project
- Comprehensive Plan: the BPC is in the process of updating the 2010 Comprehensive Plans. A professional resource will be sought to help the process.

**FY '20 Budget**

A handout was available the Town's year to date budget, including a budget forecast.

- The Town Commissioner continue to consult with our State Delegation, other municipalities, and MML regarding the State Shared Income Tax revenue.

**Town Property**

**Academy**

- Roof – The Town received a grant for FY'20 from MHAA for 50% of the costs for a new metal roof. Permits are underway, and work will occur later this year.
- Exterior – Window sills have been repaired/replaced. Additional work will be required at the non-historic windows in the future.
- Water Damage – The supply line to a toilet in the Women's Room failed, and water damaged the VCT floor and basement ceiling/insulation. Repairs are underway and will be covered by insurance, less our deductible.

**Schoolhouse**

- Interior – Work continues on the grant from Heritage Montgomery to install an HVAC system, refinish the wood floor, and refresh the interior painting.
- Exterior – The brick patio was completed by a local Eagle Scout. Work will begin soon for a portable toilet enclosure.

- Flags – Boy Scouts Troop 264 provided a new 15-star flag and solar light at the Academy. The Town received a grant, from Heritage Montgomery for new 15-star flags and poles, which will be installed this summer (thanks to Sandy Heiler and her grant writing skills)

### **Town Streets**

- Gravel Roads – Repairs continue as needed.
- Market Street – Potholes have been filled. Planning is underway for significant improvements, which will be funded by the \$100,000 grant from Capital Grants program.

### **Academy Rentals:**

- Rentals are increasing
- Field trip program will be continuing
- Drama Club meets on Monday night and will hold 3 weeks of summer camp
- New non-profit rates being utilized by local Cub Scout Pack.

### **Open Discussion**

**Paving of the gravel roads:** The Commissioners wanted to start the discussion with Town Residents about paving gravel roads. Feedback is being sought from Residents about this potential infrastructure project. The Commissioners will consult with the HPC about appropriate paving materials for the Town's gravel roads. The width of the gravel roads will be narrowed back to 16ft and the management of water flow from rains will be addressed. There was a discussion about the long-term cost of paving and maintenance vs. gravel road maintenance cost was discussed.

The meeting adjourned at 8:05 pm  
Cate McDonald  
Town Clerk