

Brookeville Times



State of the Town

A Summary of the Semi-Annual Town Meeting

Just a few Town Residents attended the Semi-Annual Town Meeting on January 22, 2020, to hear an update in the Town.

BPC update:

Comprehensive Plan: the BPC is in the process of updating the Town's Comprehensive Plan. Streetscapes and walkability will be a focus of the updated Comprehensive Plan. The Town will be seeking a professional resource to move the planning process forward.

Parcel 770: The BPC worked on the potential sub-division process for the 4.3 acres of land adjacent to the cemetery. This project is awaiting a formal subdivision application from the developer.

Town Property

Academy

- Roof – The Town received a grant for FY'20 from MHAA for 50% of the costs for a new metal roof. Permits are underway, and work will occur later this year.
- Exterior – Window sills have been repaired/replaced. Additional work will be needed on the non-historic windows in the future.
- Water Damage – The supply line to a toilet in the Women's Room failed, and water damaged the VCT floor and basement ceiling/insulation. Repairs are underway and will be covered by insurance, less our deductible.

Schoolhouse

- Interior – Work continues on the grant from Heritage Montgomery to install an HVAC system, refinish the wood floor, and refresh the interior painting.
- Exterior – A local Eagle Scout completed the brick patio. Work will begin soon for a portable toilet enclosure

miscellaneous

- Flags – Boy Scouts Troop 264 provided a new 15-star flag and solar light at the Academy. The Town received a grant, from Heritage Montgomery for new 15-star flags and poles, which will be installed this summer (thanks to Sandy Heiler and her grant writing skills)

Mark Your Calendars

All Events held at the Academy
(unless otherwise noted)

Planning Commission Meeting

Tuesday, March 3, 2020
7:30 pm

Commissioners Meeting

Monday, March 9, 2020
7:00pm

Planning Commission Meeting

Tuesday, April 7, 2020
7:30 pm

Commissioners Meeting

Monday, April 13, 2020
7:00pm

State of the Budget

Presented at the Semi-Annual Town Meeting on January 22,2020

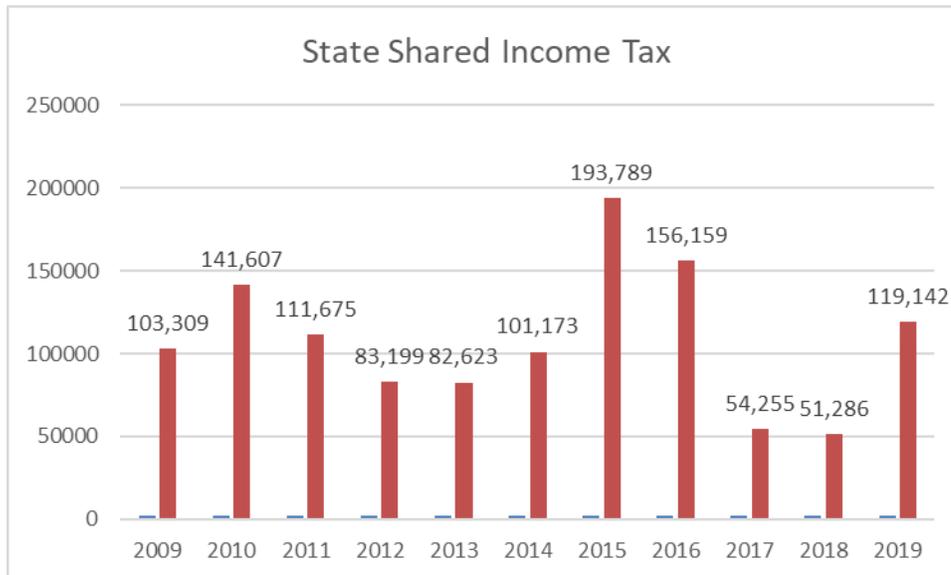
Below is the YTD Actual Versus Budget Summary

Town of Brookeville					
Budget vs. Actuals: 2019-2020- Summary					
July 2019-June 2020					
*					
	Six Months ending 12/21/19	Annual 2020	Annual 2020	Favorable (Unfavorable)	Percent of Budget
	Actual	Budget	Forecast		
Operating Income	64,897.00	145,232.00	145,232.00	(80,335.00)	45%
Operating Expenses	(61,214.00)	(168,932.00)	(168,932.00)	107,718.00	36%
Operating Income	3,683.00	(23,700.00)	(23,700.00)	27,383.00	-16%
Capital Income/Expense					
Grant Income for Market St.			100,000.00		
Grant Income - Academy Roof	-		35,000.00		
Cap/Ex Roof Repair	-	(75,000.00)	(75,000.00)		
Cap/Ex Market St asphalt/curb/sidewalk		(100,000.00)	(100,000.00)		
Cap/Ex Schoo House and Academy Repairs		(13,050.00)	(18,050.00)		
Total Expenses	-	(188,050.00)	(58,050.00)		0%
Net Income	3,683.00	(211,750.00)	(81,750.00)	85,433.00	81%

Notes:

- YTD Revenue is 45% of Annual Budget. We expect to receive 100% of budget.
- YTD Expenses are 36% of Annual Expenses Budget due to invoice timing and cash basis accounting.
- Capital Income from Grants of 100k plus 35k due to hard work of town to get the grant income needed to offset cost of roof, Market St project, and general school house / academy work

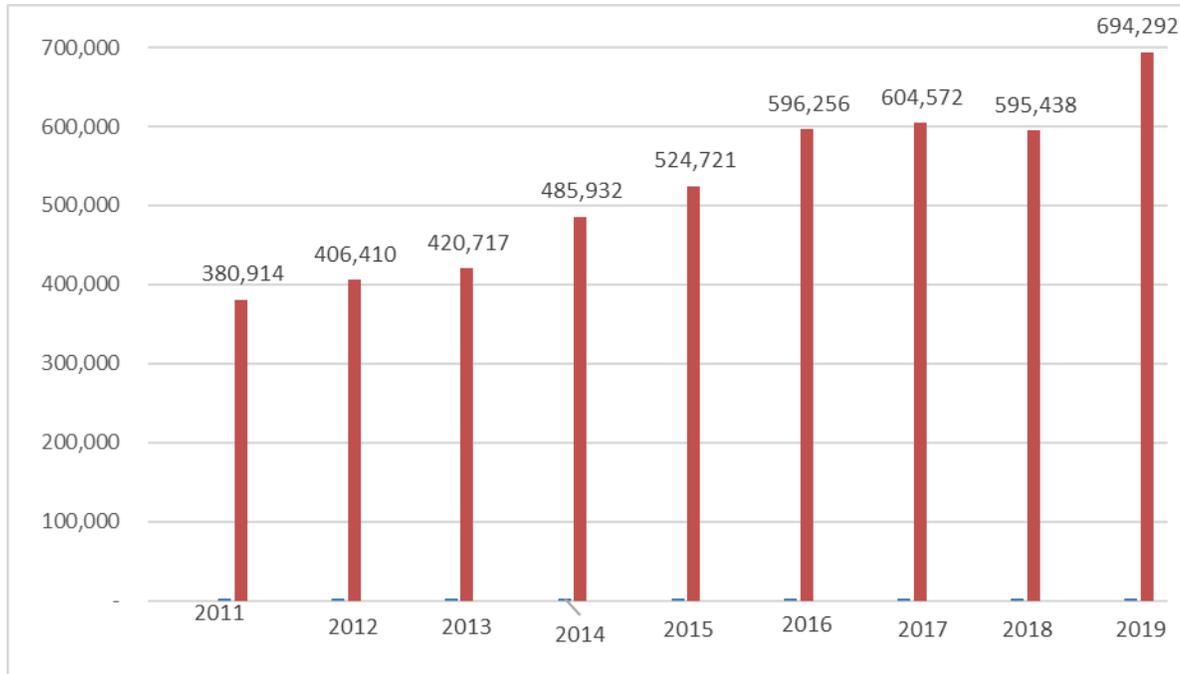
State Shared Income Taxes (Otherwise known as our share of Local Income Taxes)



Town of Brookeville Governmental Funds

- The focus of the Town of Brookeville governmental funds is to provide information on near term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town of Brookeville financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

Governmental Funds Trend Analysis (Audited)



Paving of the gravel roads

The Semi-Annual Meeting included an announcement that the Commissioners are exploring the possibility of paving the Town's gravel roads. The Commissioners are seeking feedback from Town Residents about this potential infrastructure project. The Commissioners will consult with the HPC about appropriate paving materials for the Town's gravel roads. The width of the gravel roads will be narrowed back to 16ft, and the management of water flow from rains will be addressed. The long-term cost of paving North, South, and Water Streets will be compared to the cost of maintaining a gravel surface.

Town Election

There will be an election on Tuesday, May 12, 2020, for one Town Commissioner who will serve a two-year term beginning in June 2020. The seat is currently held by Bill Gaskill.

The Town is Seeking Nominations for Town Commissioner

The Town is now seeking self-nominations for the position of Town Commissioner. If you are interested in running for this position, please send a letter stating your interest in candidacy to:

Town of Brookeville
Attn: Supervisor of Elections
5 High Street
Brookeville, MD 20833

All Self – Nominations must be received on or before Tuesday, April 14, 2020

Need an Absentee Ballot?

How can I vote Absentee?

You must request an Absentee Application no later than April 24, 2020.

An informal written request for an absentee ballot may be submitted to the Supervisor of Elections, and it must contain the following information:

1. Voter's name
2. Residence address
3. Address to which the ballot is to be mailed, if different from the residence address
4. Voter's Signature

Have an item for The Brookeville Times?

Let us know!! We want to hear about any happenings in the Town of Brookeville: new neighbors, weddings, birth announcements, anything of interest to you, and your neighbors.

Contact the Town Clerk at
301-570-4465 or
clerk@townofbrookevillemd.org

What is a Comprehensive Plan?

A document, officially adopted by the local governing body, which spells out the manner in which a municipality, county, or subarea of a county must develop. Municipal comprehensive plans must explain how anticipated growth will impact community facilities and the environment and identify areas where growth will occur. The plan has legal significance in that zoning, provision of water and sewer, and other local actions and other actions must be consistent with its recommendations. The comprehensive plan may also be known as a "master plan," "master development plan," or "comprehensive master plan."

Did you know that the BPC is currently working on an update to the Town's Comprehensive Plan? A comprehensive plan is a State requirement for municipalities. The Town must update its comprehensive plan every ten years

COMMUNITY EVENTS

Salem United Methodist Community Hall
12 High Street (Georgia Ave.)
Brookeville, MD 20833
301-774-7772 www.salemunitedmethodist.org

Brookeville and the Burning of Washington:

A Tale of Two Capitals

Tuesday, February 25
7:00 PM

FREE. No Registration Required.

For at least one hundred years, Brookeville has been known as "the Capital of the United States for a day" when President Madison resided there for one night during the War of 1812. This program by Sandra Heiler, current resident of the "Madison House," will attempt to answer what Brookeville was like in 1814, what actually happened that summer, and why it happened here.

Shrove Tuesday Pancake Supper

Tuesday, February 25
5:15 PM -6:30 PM

Salem UMC Community Hall
(park and enter from the back)
Free/Donations accepted
No Reservations Required



SHROVE TUESDAY

Town of Brookeville
5 High Street
Brookeville, MD 20833
www.townofbrookevillemd.org
Phone: 301-570-4465 Fax: 301-570-0355

Town Commissioners: commissioners@townofbrookevillemd.org

Bill Gaskill (2020), President 202.257.0232.
Garrett Anderson (2021) 301.706.9506
Mark Davis (2021) 202.355.3744

Brookeville Planning Commission: planning.commission@townofbrookevillemd.org

Miche Booz	(2021)		
Margaret Kay	(2022)	Chris Scanlon	(2021)
Harper Pryor, Chair	(2020)	Vacant	(2022)

Brookeville Board of Elections Supervisors:

Marti Andress (2020), Chair
Iris Stratton (2022)
Jeff Johnson (2022)

Town Staff:

Town Clerk: clerk@townofbrookevillemd.org
Cate McDonald

Treasurer: treasurer@townofbrookevillemd.org
Alice Allen

Town Property Manager: property@townofbrookevillemd.org
Andrea Scanlon

Events / Marketing Manager: events@townofbrookevillemd.org
Brooke Curley

All public Commissioner and Planning Commission agendas are posted on the Town's website at least 24 hours before each meeting.

Please note that agendas are subject to change until the time of convening.

Meeting minutes for Open Meetings are posted on the Town's website after adoption and as soon as practicable.