

**Town of Brookeville**  
**Planning Commission Meeting Minutes**  
**Tuesday, January 14, 2020**  
**7:30 PM**

**Planning Commission Members:**

*Present:* Harper Pryor, Chris Scanlon, Margaret Kay, Miche Booz

*Absent:* None

*Quorum:* Yes

*Other Attendees:* Stefan Syski

**Proceedings:** Meeting called to order at 7:30 p.m. by Chair, Harper Pryor.

**Minutes:** December meeting minutes approved.

**Permit Approvals:** None

**Brookeville Parcel 770 - Status:**

- No submissions from applicant for BPC review.

**Comprehensive Plan:**

- No updates from the MoCo Transportation Planners regarding anticipated new MDOT SHA guidelines and policies for Context Zones. Unsure how policy changes may impact Brookeville speed limits, road lane widths and crosswalks.
- BPC recommends facilitating meeting with State, County, Park & Planning and HPC attendees to navigate the complexities associated with Brookeville transportation changes.
- Reviewed information provided by the Transportation Planners with MoCo Dept of Planning, and their efforts to obtain information regarding Context Zones from MDOT and ROW from SHA. Once information is collected, BPC recommends the Town hire an engineering firm to advance design for east Market Street utilizing the recent Market Street Improvement grant.
- Initial review of the current Comprehensive Plan was performed for compliance with current Maryland guidelines. BPC discussed status of each section. Document made available for BPC to review and provide comments for next meeting.

**Other Business:**

- Stefan Syski's term expired on December 31, 2019 and has requested the Town Commissioners make a new appointment.
- BPC members to complete any outstanding Planning Commission Training modules.
- Next BPC meeting will be **February 11, 2020.**

Meeting adjourned at 9:45 pm.

Cate McDonald, Town Clerk