

Commissioners:

Present: Bill Gaskill, Garrett Anderson, and Mark Davis

Absent: none

Quorum present? yes

present during all or portions of the meeting: Town Clerk Cate McDonald, Property Manager Andrea Scanlon, Events Manager Brooke Curley, Treasurer Alice Allen

Town Residents: Michael Acierno, Sandy Heiler, Micolle Haris, Miche Booz, Terry Anderson, Buck Bartley, Fred Teal, Iris Stratton, Natalie Davis, Karen Montgomery, Chris Scanlon

Others: Terry Hogan, GONews

Proceedings: *Meeting called to order at 7:30 pm via Zoom.*

Moment of Silence

The meeting opened with a moment of silence in honor of George Floyd.

Town's Response to COVID-19

The Town Commissioners continue to monitor information from the State and County leaders. The Brookeville Academy remains closed to rentals. Town Staff continues to work from home.

FY '21 Budget

- FY '21 is similar to the FY'20 budget. The exception is rental revenue is down for FY '20 due to COVID-19, and estimated rental projections for FY '21 have been adjusted.
- Capital Expenditure of \$352, 500:

Roads	300,000.00
Academy	50,000.00
School House	2,500.00

Questions / Comments:

- \$300K for roads – can you provide more details?
 - \$100K for the match for the Market Street improvement grant plus \$200K for any overage and resurfacing of North and Water Streets.
- A “Local Traffic Only” sign need to be erected on Market Street to reduce traffic.
- Current status of the Town’s reserves?
 - \$216K = CD
 - \$250K = CD
 - \$175K = checking account
 - \$36K = CD
 - Approximate total = \$675K

TOWN PROPERTY

Academy

- Roof: Town received a grant of \$35K, and the estimated match for the Town will be \$35K - \$40K. The HPC has approved the change in roof material from cedar to tin.
- Water Mitigation damage: work is almost complete, and the Town will be reimbursed by insurance less our \$1K deductible.

- Recent interior work: painting, vinyl flooring upgraded to LVT, and the wood floors will be refinished .

Schoolhouse:

- HVAC has been installed and permitting in process.
- Local residents (mainly the Friis Family) have landscaped the lot

Town Road

- The Town Commissioners are moving forward with the potential infrastructure project of resurfacing North and Water Streets.
- Market Street improvements: this is a larger project. A Scope of Work is being developed to solicit bids.
- The Town Commissioners will not move forward with resurfacing of any Town roads until an open meeting is held with Residents.

Questions / Comments:

- Will South Street be resurfaced?
 - Pricing will be sought to resurface South Street. Since South Street is in better shape the North and Water Streets, resurfacing South Street is not a priority.

BPC Update

- Parcel 770: no new updated from the developer regarding the sub-division of this parcel
- Post ByPass Era
 - The BPC has been focusing on the future of the Town post-ByPass in regards to the streetscapes design when the roads have less vehicular traffic.
 - A consultant will be hired to help conceptualize east Market Street's streetscape.

Questions / Comments:

- Walkability
 - The BPC is considering walkability around Town via sidewalks and paths.
- Who will own High/west Market Street (MD97) after the ByPass is complete?
 - As of now, SHA will maintain ownership of the road.
- The BPC plans to update the Transportation section of the Comprehensive Plan, which will lay the groundwork for the Town's vision for the next 50 years.

ByPass Update

Scheduled to be complete by July 2021.

Questions / Comments

- Capital expenditure for the roads: during a recession and budget cuts due to COVID-19, is it fiscally responsible to take money from the reserves due to the economic downturn?
 - The Commissioners have continuing discussion about this potential infrastructure project and have considered a loan to maintain the financial health of the Town.
- Will a statement of financial position be available?
 - At the next Town meeting, a statement of financial will be available with unrestrictive assets. The Town is audited every year, and the audits are available on the Town's website.

The meeting adjourned at 8:36 pm
Cate McDonald
Town Clerk