

Town of Brookeville
Planning Commission Meeting Minutes
Tuesday, September 1, 2020
7:30 pm via Zoom

Planning Commission Members:

Present: Chris Scanlon, Margaret Kay, Miche Booz, and Allison Moffett

Absent: Buck Bartley

Quorum: Yes

Other Attendees: Bill Gaskill; Dr. Eric Levin, Olney Dental Center

Proceedings: Meeting called to order at 7:30 pm via video conference.

Approval of Meeting Minutes: August 4, 2020, minutes were approved.

Permits:

- Permits for Approval: none
- Preliminary Consultations:
 - **1 High:** Miche Booz is the architect of record for this potential project and is recuse. Dr. Levine is moving forward with his potential project for 1 High. Dr. Levine has spoken with Michael Kayne, Montgomery County HPC, and will ask for a preliminary consultation. A schematic for the proposed changes to the building will be shared with the BPC once they are developed. Dr. Levine has not approached SUMC about the use of their parking lot as of yet.

Old Business

- RFP – update to the Transportation Portion of the Comprehensive Plan
Allison gave an update for the RFP: She is missing the Transportation Report prepared by MoCo Dept. of Transportation last year and the informal pedestrian pathway. The watercolor map, painted by Miche Booz, will be added as an exhibit. The timeline will be adjusted. Once the RFP is finalized, it will be sent to Rebecca Ballo, Sandy Heiler, and the Commissioners for review and comments.
The estimated date for the RFP release is September 11, 2020.

Other Business: none

The next BPC meeting is October 6, 2020, via Zoom.

Meeting adjourned at 8:16 pm.
Cate McDonald, Town Clerk