

Town of Brookeville
Planning Commission Meeting Minutes
Tuesday, October 6, 2020
7:30 pm via Zoom

Planning Commission Members:

Present: Chris Scanlon, Margaret Kay, Miche Booz, Buck Bartley, and Allison Moffett

Absent: none

Quorum: Yes

Other Attendees: Bill Gaskill; Mark Davis; Garrett Anderson; Chris Haris; Morgan Meador

Proceedings: Meeting called to order at 7:30 pm via video conference.

Approval of Meeting Minutes: the September 1, 202 minutes were approved.

Permits:

- Preliminary Consultations: none
 - Permits for Approval:
 - **104 Water:** Change of roofing material, solar panel installation, fence installation. The applicant has had a preliminary consultation with the BPC and has an approved HAWP for the following:
 - replace the existing cedar shingles on the house and detached garage with CertainTeed Landmark Premium Series Asphalt Shingles (color Weathered Wood).
 - Installation of a 4' high wood picket fence at the rear of the house
 - install six (6) solar panels on the rear roof plane of the house
- Unanimous approval pending submission of fence boundary lines

Old Business

- RFP – update to the Transportation Portion of the Comprehensive Plan
 - Allison Moffett reports that Rebecca Ballo, HPC Supervisor, has reviewed the RFP and had some great recommendations that Allison will incorporate into the RFP. Sandy Heiler will be asked to review the historical overview section.
 - Potential awardees will be asked to visit the Town in-person
 - Collaboration with the HPC will be sought after the BPC reviews the initial submission of work

Other Business:

- The ByPass and possible delays were discussed. The Commissioners will invite the ByPass Project Engineer to an upcoming meeting.
- The date of the next BPC was changed to 2nd Tuesday of the month due to election day.
- Mark Davis is considering installing a pool in his backyard and sought advice from the BPC. The BPC was supportive of this idea as you would not be able to view the pool from the roadway.

The next BPC meeting is Tuesday, November 10, 2020, via Zoom **2nd Tuesday due to Election Day

Meeting adjourned at 8:39 pm.
Cate McDonald, Town Clerk