

Town of Brookeville
Commissioners Meeting Minutes
Monday, March 15, 2021
7:00 pm via Zoom

Commissioners:

Present: Bill Gaskill, Garrett Anderson, and Mark Davis

Absent: none

Quorum present? yes

present during all or portions of the meeting:

Town Clerk Cate McDonald, Treasurer Alice Allen, Property Manager Andrea Scanlon, Events Manager Brooke Curley

Town Residents: none

Others: none

Proceedings: *Meeting called to order at 7:00 pm via Zoom.*

ROUTINE TOWN BUSINESS:

- **Minutes:** The February 8, 2021 meeting minutes were approved.
- **Rental report**
 - Drama Club will be starting back after Spring Break with a cleaning procedure between classes.
 - No new rentals confirm; inquiries have increased
- **Budget:** The budget report was reviewed
- **BPC update:**
 - Lardner/Klein contract to update the Transportation, Pedestrian Networks, and Streetscaping Elements of the Town of Brookeville's Comprehensive Plan was approved.
- **Commissioner's Action Item List:** Reviewed and discussed
 - Silo Falls noise complaint: The Commissioners are awaiting advice from the Town's attorney.
 - The timeline for the Lardner/Klein design work was discussed
 - The gravel road resurfacing project timeline was discussed. Nest Steps:
 - Finalize road surface selection
 - Preliminary consultation with the BPC to be scheduled on April 6
 - Submit HAWP
 - Send a survey to the Town about the gravel road resurfacing project to solicit feedback
 - Review funding sources
 - Existing potholes will be repaired.

TOWN PROPERTY

- **Academy Roof replacement:** materials will be ordered and stored at the Schoolhouse; work to start sometime in the summer. The color will be red
- **Schoolhouse:** no new work scheduled
- **Road Maintenance:** pothole repair will be scheduled
- **Street light repairs:** no update

Other Business:

- The signs for the “Interpretive Sign Replacement Project” (mini-grant FY’21) have been installed, and the posts need to be painted. Sandy Heiler will request volunteers to help finish the project.

Next Meetings

- BPC Meeting: Tuesday, April 6, 2021, via Zoom
- Commissioners Meeting: Monday, April 12, 2021, via Zoom

The meeting adjourned at 9:26 pm

Cate McDonald

Town Clerk