

# Brookeville Times



## ANNUAL TOWN MEETING REVIEW

The Town Commissioners held the Annual Town Meeting via Zoom on Tuesday, June 14, 2021. Commissioner-President Gaskill called the meeting to order at 7:00 pm with a special welcome to our D-14 Team members, Senator Craig Zucker, Delegate Anne Kaiser, Delegate Pam Queen and Vikki Garcia, Community Outreach Specialist for Congressman John Sarbanes. Commissioner Gaskill thanked the D-14 Team for their work on behalf of the Town in securing a \$200,000 bond for road improvements in the State's FY'22 budget.

BPC Update: The BPC is hard at work with 2 projects:

- update to the Transportation, Pedestrian Networks & Streetscaping Elements of the Town of Brookeville's Comprehensive Plan. Everyone should plan to attend the in-person meeting on Tuesday, June 22, 2021 at 7:00 pm for the first look at Lardner/Klein's presentation.
- Parcel 770: a potential sub-division adjacent to the cemetery.

The draft Fiscal Year Budget for 2022 was shared and discussed.

- Total FY22 Operating Revenue Budget increase of \$10k over FY21 due to increase in Academy Rental revenue with expectation rentals are underway again in FY22. All other revenue items budgeted in a conservative manner like prior years.
- Total FY22 Operating Expenses Budget increase of \$3,500 due to increased Utility expense caused by increased Academy usage in FY22.
- Total FY22 Capital Revenue added to budget this year to match grant income and associated capital expenses. Capital income/expense does not take into account financing expected for a portion of the Market St and Gravel Roads project.
- Capital Expenditures: Note District 14 representatives asked and received an additional \$100,000 Grant for the Town Roads Project. Thank you District 14 representatives.

Continued on page 2

### Mark Your Calendars

**Planning Commission Meeting**  
Tuesday, July 6, 2021  
7:30 pm via Zoom

**Ice Cream Social**  
Friday, July 30, 2021  
6:30 pm – 7:30 pm

**Planning Commission Meeting**  
Tuesday, August 3, 2021  
7:30 pm via Zoom

**Commissioners Meeting**  
Monday, August 9, 2021  
7:00pm in-person

**Annual Town Picnic**  
Sunday, September 19, 2021  
3:00pm – 7:00pm  
Brookeville Academy

Public Town meetings  
will be held either virtually  
Or in-person. Meeting updates  
will be communicated via email  
and posted to the Town's website.

If you would like to attend a public  
Meeting that is being held via Zoom,  
please send an email to  
clerk@townofbrookevillemd.org  
for login credentials

## Survey Result

Commissioner Davis shared the data collected by recent survey on the Town's Gravel Road improvement project. Resident may view the results via this link: <https://www.surveymonkey.com/results/SM-CDH775Z79/>

## Town Infrastructure

The Academy's roof will be replaced the year with 50% of the cost covered by a MHAA grant. Other than the Town maintained roads, all the Town's infrastructure is in good repair.

The meeting adjourned at 8:34 pm after a Question & Answer session with the Commissioners.



Annual Town Meeting Zoom

## Upcoming Town Event

### Ice Cream Truck Social

Friday, July 30, 2021

6:30 pm – 7:30 pm

Brookeville Academy

Come enjoy a free cup or cone of Ben and Jerry's ice cream or sorbet!

### Brookeville's Annual Town Picnic

Sunday, September 19, 2021

3:00pm – 7:00pm

Brookeville Academy

## Summer Meeting Change for the Town Commissioners

The Town Commissioners will not hold a July Meeting. The next Commissioners Meeting will be Monday, August 9, 2021 in person at the Brookeville Academy.

The BPC will continue to meet via Zoom in July and August and will determine if they will resume in-person meeting in September.

# Update to Comprehensive Plan

## Transportation, Pedestrian Networks & Streetscaping Elements

The Town held its first in-person meeting since the start of the pandemic. Jim Klein and Cara Smith, of Lardner/Klein Landscape Architects, conducted the second public outreach meeting at the Brookeville Academy on Tuesday, June 22, 2021 at 7:00 pm. Jim Klein presented the overall concepts of the plan with emphasis on sidewalks and traffic calming measures. Lardner/Klein Landscape Architects would like to hear any comment or concerns about the proposed plans by Wednesday, June 30, 2021.



Public Meeting held on 6/22/2021

email: [brookeville\\_planupdate2021@lardnerklein.com](mailto:brookeville_planupdate2021@lardnerklein.com)

Project website:

<https://www.lardnerklein.com/brookevillemdplanupdate>

Lardner/Klein Landscape Architects hopes to have a final draft plan submitted to the Brookeville Planning Commission this summer at a public meeting.



## Local Architect wins 2020 Historic Preservation Awards

Awardees: Miche Booz, architect; Tim & Julie Hussman, owners

15 High Street, formally Howe's Plumbing Shop, was purchased a few years ago by Tim & Julie Hussman. Miche Booz was hired to revitalize the building and eventually moved his architect business into the space.

Miche's work for Adaptive Re-use of early 20th c. industrial Building, Brookeville has won an Historic Preservation Award sponsored by Montgomery Preservation (MPI). The award was presented by Maryland State Senator Craig Zucker

You may watch the award at:

<https://www.youtube.com/watch?v=2NJ2UJh40tM>

The presentation of 15 High St starts about 42:32 minutes into the video.



Tim & Julie Hussman with Miche Booz

Congratulations Miche!

# Post Bypass Era Plans

The Town is preparing for the post-Bypass era! According to SHA, the Bypass project is now 46 percent complete and is estimated to be finished by late August to mid-September of 2021.

## A. Update to the Transportation portion of the Comprehensive Plan

Twenty people participated in a Virtual Public Meeting on Wednesday, May 12, 2021, with Lardner/Klein Landscape Architects (L/KLA). The design team listen to the community's concerns and received valuable input to help guide the design process. Another public meeting will be held in June (date TBD), when L/KLA will discuss their concept design plan.

You may share your thoughts with the design team by emailing [brookeville\\_planupdate2021@lardnerklein.com](mailto:brookeville_planupdate2021@lardnerklein.com)

**Preliminary Timeline:** Update to the Transportation portion of the Comprehensive Plan:

- June 22, 2021: Virtual Public Meeting with L/KLA to solicit public comment on conceptual plans
- July 2021 TBD: Final Draft Plan

## B. Market Street Reconstruction Project (Brighton Dam Rd to MD97 intersection)

After L/KLA design plan is approved by the Town of Brookeville and permits are obtained, work will begin on Market Street. The project will include roadway removal, grading, and resurfacing. The goal of the project is to improve traffic safety for motorists, bicyclists, and pedestrians.

**Preliminary Timeline:**

July 2021: final streetscape design received from L/KLA

TBD: Civil engineer engaged for construction plans

TBD: Request for Proposal sent out

TBD: Construction begins

## C. Gravel Road Improvement Project

The Commissioners will be applying for a HAWP (Historic Area Work Permit) for tar and chip (double chip seal) with "blue-stone" for North, South, and Water Streets.

Survey results for the Gravel Road Improvement Project:

<https://www.surveymonkey.com/results/SM-CDH775Z79/>

**Preliminary Timeline:**

- June 2021: Survey and updated Brookeville Street Resurfacing plan to Town residents\
- June 2021: HAWP submittal
- TBD: Request for Proposal sent out
- July 2021: Finalize funding sources
- July 2021: permit approval from BPC
- September 2021: Contractor Selection
- December 2021: Complete work

Projects will be updated monthly. If you have any comments, questions, or concerns about projects going on around Town, please send an email to [clerk@townofbrookevillemd.org](mailto:clerk@townofbrookevillemd.org) or contact a Town Commissioners.

Town of Brookeville  
5 High Street  
Brookeville, MD 20833  
www.townofbrookevillemd.org  
Phone: 301-570-4465 Fax: 301-570-0355

**Town Commissioners:** [commissioners@townofbrookevillemd.org](mailto:commissioners@townofbrookevillemd.org)

Bill Gaskill (2022), President 202.257.0232.  
Garrett Anderson (2023) 301.706.9506  
Mark Davis (2023) 202.355.3744

**Brookeville Planning Commission:** [planning.commission@townofbrookevillemd.org](mailto:planning.commission@townofbrookevillemd.org)

Buck Bartley	(2023)		
Miche Booz	(2021)	Chris Scanlon	(2021)
Margaret Kay	(2022)	Allison Moffett	(2022)

**Brookeville Board of Elections Supervisors:**

Marti Andress (2023), Chair  
Iris Stratton (2022)  
Jeff Johnson (2022)

**Town Staff:**

**Town Clerk:** [clerk@townofbrookevillemd.org](mailto:clerk@townofbrookevillemd.org)  
Cate McDonald

**Treasurer:** [treasurer@townofbrookevillemd.org](mailto:treasurer@townofbrookevillemd.org)  
Alice Allen

**Town Property Manager:** [property@townofbrookevillemd.org](mailto:property@townofbrookevillemd.org)  
Andrea Scanlon

**Events / Marketing Manager:** [events@townofbrookevillemd.org](mailto:events@townofbrookevillemd.org)  
Brooke Curley

All public Commissioner and Planning Commission agendas are posted on the Town's website at least 24 hours before each meeting.

Please note that agendas are subject to change until the time of convening.

Meeting minutes for Open Meetings are posted on the Town's website after adoption and as soon as practicable.