

Brookeville Times



News from the Brookeville Planning Commission

The owner of 23 High Street (Parcel 770) has submitted a revised Preliminary Plan for review and approval at the December 7, 2021, BPC meeting. If approved, the owner plans to ask for Site Plan and Forest Conservation Plan approval. The revised Preliminary Plan for this project is available for public inspection from the Town Clerk.

At the December 7th meeting, the BPC will review the Town Commissioners application and Historic Area Work Permit to resurface the Town's gravel road with tar & chip. The revised Gravel Road Work Plan can be found here: https://townofbrookevillemd.org/wp-content/uploads/2021/11/Brookeville-Gravel-Road-Resurfacing_Work-Summary_Updated-10-22-2021-Final.pdf

Holiday Party Canceled

COVID-19 is temporarily changing the way we celebrate. Out of concern for the health and safety of everyone, Brookeville's oldest tradition, the Annual Holiday Party, has been canceled. The Town Commissioners will plan an outdoor event in Spring 2021.

If you have any thoughts or suggestions for a Town Event, we would like to hear from you. Please email: clerk@townofbrookevillemd.org

Mark Your Calendars

Planning Commission Meeting

Tuesday, December 7, 2021
7:30 pm via Zoom

Commissioners Meeting

Monday, December 13, 2021
7:00pm via Zoom

Planning Commission Meeting

Tuesday, January 4, 2022
7:30 pm via Zoom

Commissioners Meeting

Monday, January 10, 2022
7:00pm via Zoom

Public Town meetings will be held virtually until further notice. Meeting updates will be communicated via email and posted to the Town's website.

If you would like to attend a public Meeting that is being held via Zoom, please send an email to clerk@townofbrookevillemd.org for login credentials

Trash Schedule Change Due to the Thanksgiving Holiday

There will be no trash collection on Thanksgiving Day, Thursday, November 25, 2021

Trash will be collected on
Monday, November 29, 2021, and Thursday, December 2, 2021

Recycle: there is no change in the collection schedule. Recycling will be collected on Wednesday.

Audit Report for FY 2021

The Town's Auditor – LSGW – has finalized its independent review of the Town's finances for the fiscal year ending June 30, 2021. The Town Commissioners reviewed the audit report at the November 8th Commissioners Meetings. The Town received a "clean bill of health" as the audit contained no surprises.

The audit report can be downloaded from the Town's website: <https://townofbrookevillemd.org/wp-content/uploads/2021/11/FS-June-30-2021-and-2020.pdf>

Report Streetlight Outage

The Town or Pepco maintains the streetlights within the Town's municipal boundaries.

Pepco streetlights are mounted on wooden utility poles are owned and maintained by Pepco. If you notice a Pepco streetlight that is out, please look for a metal strip on the wooden pole with the pole number and report the streetlight's location to property@townofbrookevillemd.org. If the wooden pole does not have a pole number, please report the location of the streetlight.

If you would like to report a Pepco streetlight outage: 24-Hour Outage Report Line - 1-877-PEPCO-62 (1-877-737-2662) or online: <https://pepco.streetlightoutages.com/public/default.html>

The Town owns and maintains several cast-iron street lights and three wooden ornamental street lights. These ornamental streetlights do not have pole numbers. If you notice an ornamental streetlight that is out, please report the location to property@townofbrookevillemd.org

Do you need a Building Permit?

A Town of Brookeville Building Permit (TBBP) is required when a new structure is to be built, including, but not limited to, new homes, accessory buildings, decks, porches, solar panels, fences, retaining walls. This is in addition to the required Historic Area Work Permit (HAWP) and the Montgomery County permit.

Residents may request a preliminary consultation with the Brookeville Planning Commission (BPC) before submitting their HAWP. You will need an approved HAWP and TBBP before applying for a Montgomery County permit.

Town permits may be downloaded here: <https://townofbrookevillemd.org/town-government/town-officials/brookeville-planning-commission/>

As always, please reach out to the Town Clerk with any questions or concerns, 301-570-4465 or clerk@townofbrookevillemd.org

The Town of Brookeville wish you all a
Happy and Safe
Thanksgiving

Post Bypass Era Plans

The Town is preparing for the post-Bypass era!
According to SHA, the Bypass estimated completion date is year-end 2022.

A. Update to the Transportation portion of the Comprehensive Plan

- The final Draft Plan has been submitted to the Maryland Department of Planning for review and comments. The Town expects to have comments back from MDP in mid-December.
- After MDT completes its review, the Town will set a date for a public hearing for adoption.

B. Market Street Reconstruction Project (Brighton Dam Rd to MD97 intersection)

After the update to the Comprehensive Plan is approved by the Town of Brookeville and permits are obtained, work will begin on Market Street. The project will include roadway removal, grading, and resurfacing. The goal of the project is to improve traffic safety for motorists, bicyclists, and pedestrians.

Preliminary Timeline:

- TBD: Civil engineer engaged for construction plans
- TBD: Request for Proposal sent out
- TBD: Construction begins

C. Gravel Road Improvement Project

Preliminary Timeline:

- November 2021: submit a revised HAWP
- November 2021: once the revised HAWP is approved, the Town will submit a permit to the Planning Commission (BPC) for approval
- November 2021: send out the revised Gravel Road Improvement Project Work Plan
- Fall 2021: permit on the BPC agenda for review and approval
- December 7, 2021: permit on the Town Commissioners agenda for review and approval
- December 13, 2021: review contract at the Commissioners Meeting
- December: obtain financing
- January 10, 2021: sign the contract at the Commissioners Meeting.
- Spring 2022: obtain a schedule of work and notify residents

Projects will be updated monthly. If you have any comments, questions, or concerns about projects going on around Town, please send an email to clerk@townofbrookevillemd.org or contact a Town Commissioner.

Brookeville ByPass

The Maryland Department of Transportation's State Highway Administration (MDOT SHA) continues work on the Brookeville ByPass: Updates can be found on SHA's website: <https://mdot-sha-md97-brookeville-bypass-mo7465171-r-maryland.hub.arcgis.com/>

Town of Brookeville
5 High Street
Brookeville, MD 20833
www.townofbrookevillemd.org
Phone: 301-570-4465 Fax: 301-570-0355

Town Commissioners: commissioners@townofbrookevillemd.org

Bill Gaskill (2022), President 202.257.0232.
Garrett Anderson (2023) 301.706.9506
Mark Davis (2023) 202.355.3744

Brookeville Planning Commission: planning.commission@townofbrookevillemd.org

Buck Bartley	(2023)		
Miche Booz	(2021)	Chris Scanlon	(2021)
Margaret Kay	(2022)	Allison Moffett	(2022)

Brookeville Board of Elections Supervisors:

Marti Andress (2023), Chair
Iris Stratton (2022)
Jeff Johnson (2022)

Town Staff:

Town Clerk: clerk@townofbrookevillemd.org
Cate McDonald

Treasurer: treasurer@townofbrookevillemd.org
Alice Allen

Town Property Manager: property@townofbrookevillemd.org
Andrea Scanlon

Events / Marketing Manager: events@townofbrookevillemd.org
Brooke Curley

All public Commissioner and Planning Commission agendas are posted on the Town's website at least 24 hours before each meeting.

Please note that agendas are subject to change until the time of convening.

Meeting minutes for Open Meetings are posted on the Town's website after adoption and as soon as practicable.