

Town of Brookeville
Commissioners Meeting Minutes
Monday, October 11, 2021
7:00 pm via Zoom

Commissioners:

Present: Bill Gaskill and Garrett Anderson

Absent: Mark Davis

Quorum present? yes

present during all or portions of the meeting:

Town Clerk Cate McDonald, Events Manager Brooke Curley, Property Manager Andrea Scanlon

Town Residents: none

Others: none

Proceedings: *Meeting called to order at 7:05 pm via Zoom*

ROUTINE TOWN BUSINESS:

- **Minutes:** September 13, 2021, meeting minutes were approved.
- **Budget:** The budget report was reviewed
 - FY'21 audit is in progress.
- **Rental report:**
 - Rental requests are increasing
 - Drama Club will be meeting Monday evenings.
 - Upcoming roof replacements is scheduled to start the 1st week of November with an estimated completion date of mid-December. Brooke will reach out to potential renters who may be affected by the roof replacement project.
- **BPC update:**
 - An estimate to print the draft update for the Transportation, Pedestrian Networks, and Streetscaping Elements in color will be sought.
 - The sub-division for Parcel 770 is moving forward.
 - Permit approval: 17 North - tar & chip resurfacing of the gravel driveway
 - Unanimously approved
- **Silo Falls:** noise and parking
 - This issue was discussed at the Oct. 5th BPC meeting with no resolve; it was suggested that resident Carmen Harding start a petition about the noise.

TOWN PROPERTY

- **Academy Roof replacement:** work should begin in November
- **Schoolhouse:** no work needed at this time
- **Bury Town of Brookeville powerlines** - consideration of the project, costs, timeline, and funding
 - No information yet
- **Town maintained roads:**
 - Final pricing and contract are need for review and approval
 - 2 contractors are needed for the resurfacing project
 - Sub-grade: contractor LW Wolf; contractor willing to do individual driveways, if the owners' contract with the contractor.
 - Tar & Chip: Hammaker, now called Russel Standard.

- Water Street: a decision needs to be made on the scope of work and realignment of the roadway, per the update to the Comp. Plan.
- Church & Race Streets: work will begin when the asphalt resurfacing of Market Street is started.
- If Residents want their privet parking areas and driveways resurfaced with tar & chip, each homeowner must send a permit to the HPC and contract directly with the contractor. The Town will not act on behalf of the homeowner.
- Estimated \$1,500 - \$2,000 to repair the gravel roads this winter.
- Action items for Gravel Road Improvement Project work plan:
 - Update sketches in the draft gravel road work plans
 - Update budget numbers: 3/21/2021 vs. 9/21/2021
 - Include HAWPs as an appendix
 - Receive contract in the next 4 weeks and vote on the contract at the December meeting

Next Meetings

- BPC Meeting: Tuesday, November 2, 2021, via Zoom
- Commissioners Meeting: Monday, November 8, 2021, via Zoom.

The meeting adjourned at 8:05pm

Cate McDonald

Town Clerk