



Town of Brookeville
5 High St., Brookeville, MD 20833
301-570-4465
clerk@townofbrookevillemd.org

Commissioners Meeting Minutes

Monday, August 15, 2022

7:00 pm via Zoom

Commissioners:

Present: Bill Gaskill

Absent: Mark Davis

Quorum present? no

present during all or portions of the meeting:

Clerk Cate McDonald, Property Manager Andrea Scanlon, Treasurer Alice Allen, Events Manager Brooke Curley

Town Residents: Jenny Falkinburg

Others: none

Proceedings: *Meeting called to order at 7:00 pm via Zoom*

ROUTINE TOWN BUSINESS

- **Minutes:** July's meeting minutes were not available.
- **Budget:** reviewed
- **Rental report:**
 - Not much to report, Drama Club camp was back this month
- **Town Picnic:** September 18, 2022; same format as last year
- **BPC update:**
 - Parcel 770 subdivision: Applicant is working on County permits.
 - Update to Comprehensive Plan
 - Jim Klein is working on the document

NEW BUSINESS:

- SHA communicate post-ByPass: will discuss when there is a quorum

TOWN PROPERTY

- **Academy:**
 - no work is required at this time
 - keyless door locks being evaluated
 - annual inspections in progress.
- **Schoolhouse:**
 - Sandy Heiler and Garrett Anderson are working on film overlay for the Schoolhouse sign. The old sign has inaccurate information. Sandy Heiler will work on the cost.
- **Streetlights:** all functioning
- **Town maintained roads:** no updates
 - No update on Market Street

Next Meetings

- BPC Meeting: Tuesday, September 6, 2022
- Commissioners Meeting: Monday, September 12, 2022, via Zoom.

The meeting adjourned at 7:21 pm

Cate McDonald

Town Clerk