



Town of Brookeville  
5 High St., Brookeville, MD 20833  
301-570-4465  
clerk@townofbrookevillemd.org

## Commissioners Meeting Minutes

Monday, September 12, 2022

7:00 pm via Zoom

### Commissioners:

*Present:* Bill Gaskill, Mark Davis

*Absent:* none

*Quorum present?* yes

*present during all or portions of the meeting:*

Clerk Cate McDonald, Treasurer Alice Allen

*Town Residents:* Beth and Garrett Anderson

*Others:* none

**Proceedings:** *Meeting called to order at 7:00 pm via Zoom*

### ROUTINE TOWN BUSINESS

- **Minutes:** The July and August meeting minutes were approved.
- **Budget:** reviewed
- **Rental report:** no update available
- **Town Events:**
  - Picnic is September 18, 2022
  - Holiday Party scheduled for December 3, 2022
- **BPC update:**
  - Parcel 770 subdivision: Applicant is working on County permits.
  - Update to Comprehensive Plan: final draft is being prepared
- **Zoning Board of Appeals:** potential candidates will be contacted to see if they are interested in volunteering to be board members.
- **Permits for Approval**
  - 17 North: fence installation: approved
  - 3 Church: tree removal: approved

### OLD BUSINESS

- Adoption of MoCo Codes: no update
- Silo Falls: no update
- Parking ordinance
  - The Commissioners worked on the draft ordinance to tailor the to address the needs of the Town. The draft ordinance will be forwarded to the BPC for review at the October 4, 2022, meeting.

### NEW BUSINESS:

- SHA communicate post-ByPass
  - Topic will be added to the BPC's agenda for discussion

### TOWN PROPERTY

- **Academy:**
  - Installation of a Starlink cellular dialer to replace POTS lines for fire alarm was approved for a cost of \$480



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- **Town maintained roads:**

- Snow Removal
- Contact with Todd Greenstone was approved. Property Manager will talk with Todd Greenstone about snow removal on the tar & chip surface.

**Next Meetings**

- BPC Meeting: Tuesday, October 4, 2022, via Zoom
- Commissioners Meeting: Monday, October 10, 2022, via Zoom.

The meeting adjourned at 7:50 pm  
Cate McDonald  
Town Clerk