Brookeville Times

Commissioner Update

Garrett Anderson, of Water St., was appointed, confirmed, and sworn in as a Commissioner at the February 13, 2023, Commissioners Meeting. Garrett Anderson resigned from his elected seat as Town Commissioner on February 16, 2022, and will now serve the remainder of his term, which expires June 2023.

The Town once again has 3 Town Commissioners.

State of the Town
A Summary of the Semi-Annual Town Meeting

Town Residents joined the Town Commissioners and Staff via Zoom on Monday, February 6, 2023, to hear an update on the Town.

BPC Update
- Parcel 770: All plan approvals have been obtained by the owner; the easement agreement must be signed before the Town permits are released.
- 1 High St: The BPC has been working with the owner for the redevelopment of the site. The owner has a conditional HAWP, and we anticipate he will submit a Town building permit soon, along with the required Historic Use Permit and parking plan.
- Update to Comprehensive Plan: the updated Comprehensive Plan has been approved and is on the Town's website for public viewing.

Post-ByPass Era Plans
- The BPC has been in contact with Montgomery County and SHA about the ownership of High St and the western portion of Market St. At this point, SHA will retain ownership of MD97 through Town.

Parking Ordinance
- The ordinance is a work in progress. The draft ordinance will be reviewed by the Town's attorney before being posted for public review. A public meeting will be scheduled for public comments.

Town Infrastructure
Regular maintenance is being performed at the Schoolhouse and the Academy.
This spring, a new layer of Tar & Chip will be applied to the Town's maintained roads.

Mark Your Calendars

Planning Commission Meeting
Tuesday, March 7, 2023
7:30 pm via Zoom

Commissioners Meeting
Monday, March 13, 2023
7:00 pm via Zoom

Planning Commission Meeting
Tuesday, April 4, 2023
7:30 pm via Zoom

Commissioners Meeting
Monday, April 10, 2023
7:00 pm via Zoom

Town Election
Tuesday, April 11, 2023
3:00 pm – 7:00 pm

If you would like to attend a public meeting that is being held via Zoom, please send an email to clerk@townofbrookevillemd.org for login credentials

Budget Update

Below is the YTD Actual Versus Budget Summary

Town of Brookeville
Budget vs. Actual
July 1st through December 31st, 2023

	Six Months Ending 12/31/22 Actual	Annual 2023 Budget	Variance	YTD % of Budget
Total Operating Revenue	77,132	150,842	(73,710)	51.13%
Total Operating Expenses	73,687	161,027	87,340	45.76%
Total Operating Income (Expense)	3,445	(10,185)	(6740)	
Capital Revenue				
Grant Income - MHAA Academy Roof	0	800,000	(800,000)	
Total Grant Revenue	0	800,000	(800,000)	
Capital Expenditures				
Market Street	0	1,060,000	1,060,000	
Gravel Roads	4,645	25,000	20,355	
Academy	0	28,000	28,000	
School House	0	1,500	1,500	
Total Capital Expenditures	4,645	1,114,500	1,109,855	
Net Capital Expenditures	(4,645)	(314,500)	309,855	
Net Income (Capital and Operating)	(1,200)	(324,685)	323,485	

Notes:
YTD Operating Revenue is 51% of Annual Budget. Annual Revenue Forecast in line with FY23 Budget
YTD Operating Expense is 46% of Annual Budget. Items of note are the increase in expenses due to Fire Sprinkler replacement and the decrease in YTD expenses due to timing - Propane for example has a budget of $8,500 and the Town only spent $500 YTD.
YTD Capital Expenditures amount to $5k. Capital Revenue - Grant Income of $800k and expected Cap Expenditures of 1,114M are Budgeted but not incurred to show the Town project costs in future years.

Comprehensive Plan

The recently updated Comprehensive Plan for the Town of Brookeville can be viewed and downloaded from the Town's website:
https://townofbrookevillemd.org/wp-content/uploads/2023/01/2022_update_final_BrookvilleCompPlan.pdf

If you would like a printed copy of the Comprehensive Plan, please send an email to
clerk@townofbrookevillemd.org

Town Election

There will be an election on Tuesday, May 9, 2023, for two Town Commissioner who will serve a two-year term beginning in June 2023. Garrett Anderson and Mark Davis currently hold the seats.

The Town is Seeking Nominations for Town Commissioner
The Town is now seeking self-nominations for the position of Town Commissioner. If you are interested in running for this position, please send a letter stating your interest in candidacy to:

Town of Brookeville
Attn: Supervisor of Elections
5 High Street
Brookeville, MD 20833
All Self – Nominations must be received on or before Tuesday, April 11, 2023

Need an Absentee Ballot? You must request an Absentee Application no later than April 22, 2023.

An informal written request for an absentee ballot may be submitted to the Supervisor of Elections, and it must contain the following information:
1. Voter's name
2. Residence address
3. Address to which the ballot is to be mailed, if different from the residence address
4. Voter's Signature

Save the Date!
Spring Picnic – Sunday, May 21, 2023

The Spring gathering was supposed to be our Post-ByPass celebration, but sadly that celebration will have to wait. There have been numerous requests for a spring gathering, and we are in the planning stages.
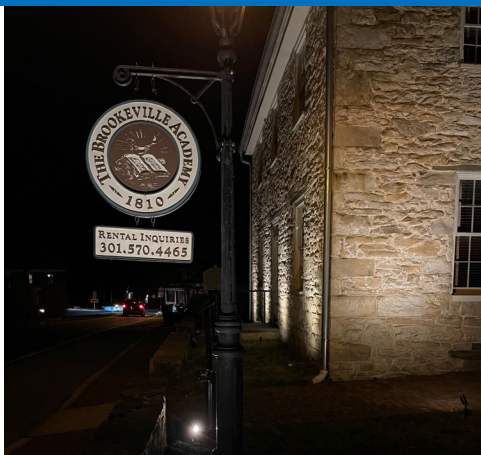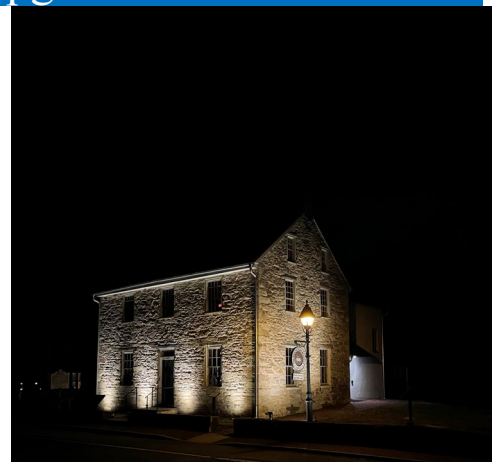
Academy Receives a Lighting Upgrade

Photo credit: Dan Ennis

Commissioner Dan Ennis installed a few uplights to make some visual improvements to the Brookeville Academy while making it more secure and attractive at nighttime. If you are out and about at night, be sure to take a look at the Academy.

New Signage at Newlin Mills

Maryland State Highway Administration erected a new sign near the ByPass entrance at Brookeville Road. The interpretive signage is part of the mitigation for the building of the ByPass required by M-NCPPC.

Photo credit: Bruce Evans

Post Bypass Era Plans

   A. Market Street Reconstruction Project (Brighton Dam Rd to MD97 intersection)
 The project will include roadway removal, grading, and resurfacing. The project aims to improve traffic safety for motorists, bicyclists, and pedestrians.

Preliminary Timeline:
- 2023: Design RFP and Design plans
- TBD: Civil engineer engaged for construction plans.
- TBD: Request for Proposal sent out for construction
- TBD: Construction begins (2-3 years out)

Montgomery County Historic Preservation Tax Credit
APPLICATIONS ARE DUE BY APRIL 1, 2023

Did you work on your home in 2022? If so, you may be eligible for tax credits through our Historic Preservation office! Eligible work includes repairs, restoration, or Preservation of exterior features of designated structures. The Town of Brookeville is listed in the Montgomery County Master Plan for Historic Preservation. All homes within the Town's municipal boundaries are eligible to apply for the Historic Preservation Tax Credit.

For more information about filing a tax credit application, please visit:
https://montgomeryplanning.org/planning/historic/tax-credit-program/

If you have any questions, don't hesitate to get in touch with Historic Preservation staff at 301.563.3400

Town of Brookeville
5 High Street
Brookeville, MD 20833
www.townofbrookevillemd.org
Phone: 301-570-4465 Fax: 301-570-0355

Town Commissioners: commissioners@townofbrookevillemd.org

Mark Davis (2023), President   202.355.3744.
Garrett Anderson (2023)   301.706.9506
Dan Ennis (2024)   410.274.7380

Brookeville Planning Commission: planning.commission@townofbrookevillemd.org

Buck Bartley   (2023)
Miche Booz   (2023)   Chris Scanlon   (2023)
Margaret Kay   (2022)   Allison Moffett   (2022)

Brookeville Board of Elections Supervisors:
Marti Andress (2023), Chair
Iris Stratton (2022)
Jeff Johnson (2022)

Town Staff:

Town Clerk: clerk@townofbrookevillemd.org
Cate McDonald

Treasurer: treasurer@townofbrookevillemd.org
Alice Allen

Town Property Manager: property@townofbrookevillemd.org
Andrea Scanlon

Events / Marketing Manager: events@townofbrookevillemd.org
Brooke Curley

All public Commissioner and Planning Commission agendas are posted on the Town's website at
least 24 hours before each meeting.
Please note that agendas are subject to change until the time of convening.
Meeting minutes for Open Meetings are posted on the Town's website after adoption and as soon as practicable.

Have an item for The Brookeville Times?
Let us know!! We want to hear about any happenings in the Town of Brookeville: new neighbors, weddings,
birth announcements, anything of interest to you, and your neighbors.
Contact the Town Clerk at clerk@townofbrookevillemd.org