



Town of Brookeville
5 High St., Brookeville, MD 20833
301-570-4465
clerk@townofbrookevillemd.org

Commissioners Meeting Minutes
Monday, March 13, 2023
7:00 pm via Zoom

Commissioners:

Present: Mark Davis, Dan Ennis, and Garrett Anderson

Absent: none

Quorum present? yes

present during all or portions of the meeting: Clerk Cate McDonald, Property Manager Andrea Scanlon, Treasurer Alice Allen

Town Residents: Jennifer Falkinburg

Others: none

Proceedings: *The meeting called to order at 7:00 pm via Zoom*

ROUTINE TOWN BUSINESS

- **Minutes:** The February Commissioners' meeting minutes were approved.
- **Budget:**
 - Budget was reviewed and discussed.
 - FY '24 budget prep will be added to the Commissioner's Action Item List and will start the budget process.
- **Annual Town Meeting:** June 5th at 7:00 pm was selected for the Annual Town Meeting. The Town will purchase a new monitor for a hybrid meeting,
- **Rental report:**
 - Parking sign at SUMC was discussed. A simple design with "P" for parking, similar to the sign in front of the Academy, was deemed the best option. SUMC will be consulted for their opinion before the sign design is finalized.
- **BPC**
 - The BPC did not hold a meeting in March.

NEW BUSINESS

- Antisemitism Resolution
 - Draft resolution was reviewed and approved.
- Parking ordinance:
 - Draft ordinance is under legal review.

TOWN PROPERTY

- **Academy:**
 - digital locks: no update
- **Schoolhouse**
 - Nothing to report.
- **Town-maintained infrastructure:**
 - Streetlights: cleaning the glass and news sensors is in the works.



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- Pricing is for a new layer of tar & chip on the side streets is not yet available; the estimated cost is \$20K

Other Business:

- The Commissioner's Action Item list was reviewed and updated.

Open Discussion: none

The meeting adjourned at 8:55 pm.
Cate McDonald
Town Clerk