



Town of Brookeville
5 High St., Brookeville, MD 20833
301-570-4465
clerk@townofbrookevillemd.org

Commissioners Meeting Minutes

Monday, May 8, 2023

7:00 pm via Zoom

Commissioners:

Present: Mark Davis, Dan Ennis, and Garrett Anderson

Absent: none

Quorum present? yes

present during all or portions of the meeting: Clerk Cate McDonald, Treasurer Alice Allen

Town Residents: none

Others: none

Proceedings: *The meeting called to order at 7:00 pm via Zoom*

ROUTINE TOWN BUSINESS

- **Meeting Minutes:** April meeting minutes were reviewed and approved.
- **Budget:**
 - Budget reports were reviewed and discussed.
 - FY '24 budget prep meeting was scheduled for May 18th from 4:00p-5:00p.
- **Parking Ordinance**
 - The Town's attorney has reviewed the ordinance, and revisions/edits were completed.
 - Ordinance will be reviewed and discussed at the Annual Town Meeting on June 5th.
- **Parking sign:** work in progress
- **BPC**
 - The Market Street Streetscape design project was discussed. The Commissioner's goal is to move the project forward and collaborate with the BPC during the RFP process. The streetscape design should include the Town as a whole to reflect the updated Comprehensive Plan.
- **Annual Town Meeting:** June 5, 2023, Hybrid
 - The agenda was reviewed, and the parking ordinance was added as an agenda item
- **Bulk Trash dumpster:**
 - Locations around the Town were discussed as options; the Town Clerk will ask SUMC if we can use their parking lot as the location of the dumpster.
- **Summer Meeting dates:** Currently, there are no conflicts with the 2nd Monday of the month for Commissioner's Meetings.
- **Town Election:** Tuesday, May 9, 2023
 - two candidates on the ballot: Garrett Anderson & Mark Davis.
- **Academy:**
 - digital lock is a work in progress.

Open Discussion: none

The meeting adjourned at 7:31 pm.

Cate McDonald

Town Clerk