**Commissioners Meeting Minutes**
Monday, June 5, 2023
Immediately following the Annual Town Meeting

**Commissioners**:
*Present:* Mark Davis, Dan Ennis, and Garrett Anderson
*Absent:* none
*Quorum present?* yes

*present during all or portions of the meeting:* Clerk Cate McDonald
*Town Residents*: none
*Others:* none

**Proceedings:** *The meeting was called to order* at 9:45 pm in person.

- **Meeting Minutes**: The May meeting minutes were not available.
- **Budget:**
    o FY '24 Budget Ordinance was unanimously passed.
- **Rental Report:** Not available
- **Parking sign**: work in progress
- **BPC**
    o The Market Street Streetscape design project was discussed. The RFP needs to be developed and released. Commissioner Anderson will draft an RFP to send to the BPC for review.
- **UMD PALS Projects**:
    o Streetscape – no
    o Charter & Ordinance updates: yes
        ▪ Once the contract is received, it will be reviewed and approved.
- **Parking Ordinance**
    o A motion was made to hold off passing the ordinance until the July 10th Commissioners Meeting to address comments received tonight.
        ▪ unanimously approved
    o The Commissioners will take the comments received tonight and update the draft ordinance. The updated draft will be emailed and posted on the Town's website for review.
    o Next Steps:
        ▪ June 13, 2023: All comments must be submitted by June 13th.
        ▪ June 22, 2023: Updated draft of the Parking Ordinance will be made available.
        ▪ July 10, 2023: Public Meeting via Zoom for public comments
        ▪ July 17, 2023: Commissioner's Meeting via Zoom.
          The adoption of the draft Parking Ordinance will be an agenda item.

**Open Discussion:** none

The meeting adjourned at 10:15 pm.
Cate McDonald
Town Clerk