

J A N U A R Y 2 0 2 4

Brookeville Times



Semi-Annual Town Meeting

**Monday, February 12, 2024
7:30 PM**

**The Town Commissioners will host the
Semi-Annual Town Meeting via Zoom**

The meeting agenda will include, but not limited to:

Greetings & Meeting Overview

- BPC Update
 - Streetscape Project
- Transportation & Parking
 - Survey Results
 - Walkability
- FY'24 Budget Update
- Rental & Marketing Update
- Town Infrastructure
 - Schoolhouse
 - Academy
 - Town maintained roads
 - Streetlights

Residents' Questions & Comments

The Zoom details will be emailed the day before the meeting.
All Town Residents are encouraged to attend this Town Meeting

Mark Your Calendars

Planning Commission Meeting
Tuesday, February 6, 2024
7:30 pm via Zoom

Semi-Annual Town Meeting
Monday, February 12, 2024
7:00pm via Zoom

Commissioners Meeting
Monday, February 12, 2024
Immediately following the
Semi-Annual Meeting via Zoom

Planning Commission Meeting
Tuesday, March 4, 2024
7:30 pm via Zoom

Commissioners Meeting
Monday, March 11, 2024
7:30 pm via Zoom

If you would like to attend a public meeting that is being held via Zoom, please send an email to clerk@townofbrookevillemd.org for login credentials

Water Street Parking Survey

The opportunity for public participation is now available! Please open this link and take a brief survey to help guide the modifications to Water Street.

We anticipate closing the survey on January 24, 2024.

Click Here for the survey: <https://forms.gle/WEVhoFeGouEQrzfr7>

Snow Removal Information

The Town of Brookeville contracts with a snow plowing service for North, South, Water Streets, the paved section of Church Street, and the eastern portion of Market Street.

The State Highway Administration plows High Street and the western section of Market Street (MD Route 97). During a snowstorm, no plowing begins until an accumulation of four inches of snow has fallen on the streets. The goal is to make residential streets passable, not necessarily clear them to the bare surface. Please move your parked cars into your driveway or off the road to accomplish this goal. Crews can do a much better job clearing your street of snow without maneuvering around parked vehicles.

Residents and businesses are responsible for clearing their sidewalks, driveways, and entrances within 24 hours of the end of a snowstorm.

All residents are strongly encouraged to be good neighbors by clearing the sidewalks in front of their homes and assisting those who may not be physically able to do so.

Did you know that you can track SHA snowplows by using their [S.T.O.R.M. application](#)

Snow Day!

As winter's embrace blankets our town, the Commissioners would like to extend our heartfelt gratitude to the community for showcasing resilience and unity amid the recent snow days.

As usual, the North Street hill transformed into a hub of wholesome winter recreation. Witnessing neighborhood children delight in the thrill of sledding warms our hearts. Special appreciation goes to the Teal and Davis families, who graciously allow the kids to enjoy their backyard hill and Sara Oestreich who took the photo you see in today's newsletter.



A sincere thank you goes out to our diligent neighbors who voluntarily cleared pathways, ensuring the smooth mobility of all residents. Your commitment to maintaining the accessibility and safety of our community is truly commendable and does not go unnoticed.

We also express acknowledgment to our dedicated town staff. Their tireless efforts in coordinating snow removal and prioritizing safety have significantly contributed to the functionality of our town during these challenging weather conditions.

As we navigate the winter season, let us collectively cherish these moments of shared responsibility and community spirit. Your cooperation and resilience serve as testaments to the strength of our town.

Social Media for the Town

If you are on Facebook, please join our private Facebook Group for Town Residents:
<https://www.facebook.com/groups/1874064179678657/>

Streetlights

Streetlights mounted on wooden utility poles are owned and maintained by Pepco. If you notice a Pepco streetlight that is out, please look for a metal strip on the wooden pole that has the pole number and report the location of the streetlight to property@townofbrookevillemd.org. If the wooden pole does not have a pole number, please report the location of the streetlight. If you would like to report a Pepco Street light outage: 24-Hour Outage Report Line - 1-877- PEPCO-62 (1-877-737-2662) or online: <https://pepco.streetlightoutages.com/public/default.html>

The Town also operates several cast-iron streetlights and three wooden ornamental streetlights on North Street. The ornamental streetlights owned and operated by the Town do not have pole numbers. If you notice an ornamental streetlight that is out, please report the location to property@townofbrookevillemd.org

News from the Planning Commission

The Brookeville Planning Commission (BPC) will review and discuss feedback from the Town Commissioners regarding modifications to Water Street at the February 6, 2024, meeting.

The Town Commissioners will be sending out a survey to Residents about the proposed options to modify Water Street. The survey will be an agenda item at the Semi-Annual Town Meeting.

Do you need a Permit?

Owning a property within a Historic District, most exterior work will require permits from Montgomery County's Historic Preservation Commission (HPC) and the Town of Brookeville. You will need approval from both HPC and the Town of Brookeville if a Montgomery County permit is required.

Work requiring permits includes but is not limited to the following:

- New Construction, including garages and sheds
- Additions
- Removing or enclosing porches
- Grading and removing live trees greater than six inches in diameter
- Removing or enclosing porches
- Installing siding, shingle, or masonry facing or other changes to exterior materials
- Replacing a window sash with a new sash
- Permanently removing shutters
- Adding, removing, or changing architectural features, including size, shape, and placement of windows
- Painting or removing paint from masonry

Information for the HPC can be found [here](#)

Town of Brookeville permits can be found [here](#)

Tree Removal Permit can be found [here](#)

Did you know....

The Town of Brookeville is one of 157 municipalities in Maryland. Municipalities are towns or cities that are self-governing. Most commonly, they have been incorporated by an act of the Maryland General Assembly. The Town of Brookeville was Incorporated 1808.

Town of Brookeville
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Town Commissioners: commissioners@townofbrookevillemd.org

Mark Davis (2025), President 202.355.3744.
Garrett Anderson (2025) 301.706.9506
Dan Ennis (2024) 410.274.7380

Brookeville Planning Commission: planning.commission@townofbrookevillemd.org

Buck Bartley	(2023)		
Miche Booz	(2023)	Chris Scanlon	(2023)
Margaret Kay	(2024)	Allison Moffett	(2024)

Brookeville Board of Elections Supervisors:

Marti Andress (2025), Chair
Iris Stratton (2024)
Jeff Johnson (2024)

Town Staff:

Town Clerk: clerk@townofbrookevillemd.org
Cate McDonald

Treasurer: treasurer@townofbrookevillemd.org
Alice Allen

Town Property Manager: property@townofbrookevillemd.org
Andrea Scanlon

Events / Marketing Manager: events@townofbrookevillemd.org
Beth Anderson

All public Commissioner and Planning Commission agendas are posted on the Town's website at least 24 hours before each meeting. Please note that agendas are subject to change until the time of convening. Meeting minutes for Open Meetings are posted on the Town's website after adoption and as soon as practicable.

[The Comprehensive Plan for the Town of Brookeville](#) can be viewed and downloaded from the Town's website.