

Commissioners Meeting Minutes

Monday, April 8, 2024

7:30 pm via Zoom

Commissioners:

Present: Mark Davis

Absent: Garrett Anderson and Dan Ennis

Quorum present? yes

Present during all or portions of the meeting: Clerk Cate McDonald, Property Manager Andrea Scanlon, Treasurer Alice Allen, and Events Manager Beth Anderson.

Town Residents: none

Others: none

Proceedings: *The meeting was called to order at 7:30 pm via Zoom*

ROUTINE TOWN BUSINESS

- **Meetings:** Commissioner Meetings will be held on Wednesdays at 7:30 pm for the next few months, starting with the May meeting.
- **Election:** currently one candidate on the ballot for the May 14th election
- **Budget:**
 - The budget report through March 31 was reviewed.
 - FY '25 budget prep will start next week.
 - Town credit cards have a limit of \$1000; approval was granted to increase the limit to \$5000.
- **Rental Report:**
 - Hosting the Olney Chamber of Commerce mixer on May 23rd at the Academy
 - Working on marketing the Academy.

Town Operations

- **Town Events**
 - Annual Town Meeting will be held Wednesday, June 12th at 7:00 pm with the Commissioners Meeting immediately following.
 - Town Picnic will be October 6th
 - Tavern Night will be June 1st with the Town as a co-host
 - Heritage Days: per Sandy Heiler, the Town will participate on Sunday only this year, June 30th.

BPC: nothing to report

Grants

- MHAA grant: awards should be announced in June
- T-Mobile Hometown grant will need a letter of support from the Commissioners, Sen. Craig Zucker, and Sarah Rogers from Heritage Montgomery
- Clean Energy for Local Governments (CELG): Replace HPS with LED fixtures for the Town owned streetlights.
 - The Town will need to pass policies in the form of Resolutions for usage of clean energy and 15% energy reduction. Draft resolution will be ready for approval at the May Commissioners Meeting.

Old Business

- **Charter & Ordinances update project**
 - Project deliverables in May
- **Streetlight painting and electrical RFP:** no RFP as of yet, but we do have the paint.
- **Open Meeting Acts training:** All three Commissioners have taken the training.

Town Property and Infrastructure

- **Academy:** nothing new to report
- **Schoolhouse:** : nothing new to report
- **Streetlights**
 - Proposal from Pepco to remove Pepco streetlight across from the old Yinger property and disconnect the Town streetlight would be \$415
- SHA RTI agreement is in progress.

Open Discussion: none

The meeting adjourned at 8:27 pm.
Cate McDonald
Town Clerk