

Commissioners Meeting Minutes
Wednesday, July 10, 2024
7:30 pm via Zoom

Commissioners:

Present: Mark Davis, Garrett Anderson, and Dan Ennis

Absent: none

Quorum present? yes

Present during all or portions of the meeting: Clerk Cate McDonald, Property Manager Andrea Scanlon, Treasurer Alice Allen, and Events Manager Beth Anderson.

Town Residents: none

Others: none

Proceedings: *The meeting was called to order at 7:30 pm via Zoom*

ROUTINE TOWN BUSINESS

- **Meeting Minutes:** The June and Annual Town meeting minutes were approved.
- **Budget:**
 - The auditor will do a computation of last year's budget; she will send an engagement letter
 - Budget vs. Actual was reviewed.
 - The treasurer will start storing all invoices in the shared drive.
- **Rental Report:**
 - Drama Club will hold a weeklong camp this month
 - Working on marketing the Academy.

Town Operations

- **Town Events**
 - The Town's holiday party was scheduled for December 8.

BPC:

- **Permits for approval**
 - 313 Market: exterior renovations
 - approved
 - 12 High: change of roofing materials
 - approved

Grants

- **MEA CLEG Grant**
 - The grant agreement has been executed. Funds should be available in November 2024. The HAWP has been submitted for this project.
- **Grant for parking sign**
 - HAWP has been submitted; SUMC still needs to approve the design and location.

New Business

- 2024 County Hazard Mitigation Plan (HMP)
 - The Town will formally adopt a Resolution to adopt the HMP at the August meeting.

Old Business

- **Charter & Ordinances update project:** awaiting project deliverables
- **Streetlight painting and electrical RFP:** nothing new to report.
- **Website redesign:** nothing new to report.

Town Property and Infrastructure

- **Academy:** nothing new to report
- **Schoolhouse:**
 - There was a discussion about protecting the newly repaired brick stairs from vehicle damage.
- **SHA RTI:** nothing new to report.
- **Streetlights**
 - The baseline and action plan for the CELG grant is in progress.
- **Modifications to Water St:**
 - Three bids for this work were reviewed and discussed.
 - The Goshen proposal for \$9,515 was approved.

Open Discussion:

- Per a request from the BPC, the Commissioners discussed the Forest Conservation violation (mowing) and Residential Zoning violation (parking on residential lots) for Parcel 770. The Commissioners declined any action to fine the owner for the violations.

The meeting adjourned at 9:01 pm.

Cate McDonald

Town Clerk