

Commissioners Meeting Minutes
Wednesday, August 7, 2024
7:30 pm via Zoom

Commissioners:

Present: Mark Davis, Garrett Anderson, and Dan Ennis

Absent: none

Quorum present? yes

Present during all or portions of the meeting: Clerk Cate McDonald, Property Manager Andrea Scanlon, Treasurer Alice Allen, and Events Manager Beth Anderson.

Town Residents: none

Others: none

Proceedings: *The meeting was called to order at 7:30 pm*

ROUTINE TOWN BUSINESS

- **Meeting Minutes:** The July meeting minutes were approved.
- **Budget:**
 - Budget vs. Actual was reviewed.
- **Rental Report:**
 - 5 upcoming events
 - Will be running an ad in 3 issues of the Greater Olney News.

Town Operations

BPC:

- **Permits for approval:**
 - 209 Market:
 - Hardscape alterations, new shed, other grading, and yard alterations: approved
 - 200 Market:
 - Deck: approved
 - 1 High:
 - Building addition (conditional permit): approved
 - Historic Use Permit: approved

Grants

- **MTH Grant:**
 - fully executed
- **MEA CLEG Grant**
 - Waiting on fully executed grant paperwork.
- **Grant for parking sign**
 - Extension requested submitted to Heritage Montgomery.

New Business

- Resolution 24-03: adoption of the 2024 County Hazard Mitigation Plan (HMP): approved and adopted.

Old Business

- **Charter & Ordinances update project:** awaiting project deliverables
- **Streetlight painting and electrical RFP:** RFP work in progress.
- **Website redesign:** nothing new to report.

Town Property and Infrastructure

- **Academy**
 - Area next to the sidewalk edge has been weeded and mulched.
- **Schoolhouse:**
 - The path will be cleaned up in August.
- **SHA RTI:** nothing new to report.
- **Modifications to Water St:**
 - Awaiting plant specs; work should begin in early September.
- **Drainage issue at 4 North**
 - Various ways were discussed about how to divert water from running onto 4 North's driveway
- **SHA RTI:**
 - Agreement document has been received for review and approval
- **Streetlights**
 - A virtual meeting with Pepco will be held regarding the streetlight audit.

Open Discussion: none

The meeting adjourned at 8:45 pm.
Cate McDonald
Town Clerk