

**Commissioners Meeting Minutes**  
Wednesday, November 13, 2024  
7:30 pm via Zoom

**Commissioners:**

*Present:* Garrett Anderson and Dan Ennis

*Absent:* Mark Davis

*Quorum present?* yes

*Present during all or portions of the meeting:* Clerk Cate McDonald, Property Manager Andrea Scanlon, Treasurer Alice Allen, and Events Manager Beth Anderson.

*Town Residents:* none

*Others:* none

**Proceedings:** *The meeting was called to order at 7:30 pm*

**ROUTINE TOWN BUSINESS**

- **Meeting Minutes:** The October meeting minutes were approved.
- **Budget:**
  - Budget vs. Actual was reviewed.
- **Rental Report:**
  - Currently we have 8 future rentals; another ads is scheduled to be in the Greater Olney News.

**Town Operations**

**Town Events:**

- There were about 40 people at the Halloween Party
- Holiday Party is December 8<sup>th</sup> from 3:00 pm – 6:00 pm

**BPC:**

- **Streetscape RFP:** no progress to report
- **Permits for Approval**
  - 106 Water – solar panels & storage system: approved as submitted.
  - 209 Market – revised permits for new shed design: approved as submitted.

**Grants**

- **MEA CLEG Grant:**
  - Final approval received; Spring City will be contacted for a updated quote. The Commissioners approved this purchase of the lights from Spring City.
- **Historic Preservation Capital Grant:** working on quotes
- **Heritage Montgomery:** in progress

**RPFs**

- Bids are due December 6<sup>th</sup> for the 2 current RFPs
  - RFP 2024-001-00 Street Light Post Painting
  - RFP 2024-002-00 Street Light Installation

### **New Business**

- Snow removal contract:
  - The rates with our current contractor, Todd Greenstone, are the same as last year: the contract was approved by the Commissioners.
- Maryland Two-fifty Commission:
  - Sandy Heiler is in contact with this committee on behalf of the Town
- Park Property (Old Yinger property)
  - MNCPP has been contacted about recent vandalism that is occurring on the property.
- Dumpster: approved to ordered for late November / early December

### **Old Business**

- **Charter & Ordinances update project:** work in progress
- **Website redesign:** work in progress.

### **Town Property and Infrastructure**

- **Schoolhouse:** nothing to report
- **Academy:** nothing new to report; routine maintance.
- **Streetlights:**
  - Pepco Street Light inventory has been done.
  - There was a discussion about the Pepco streetlight on South Street that has been out for years. Question was asked if the light should be removed - after discussion, if Pepco removes their light, the Town will replace with a light pole similar to the wooden ones on North Street

**Open Discussion:** none

The meeting adjourned at 8:23 pm.

Cate McDonald

Town Clerk