

Commissioners Meeting Minutes
Wednesday, December 11, 2024
7:30 pm via Zoom

Commissioners:

Present: Mark Davis, Garrett Anderson and Dan Ennis

Absent:

Quorum present? yes

Present during all or portions of the meeting: Clerk Cate McDonald, Property Manager Andrea Scanlon, Treasurer Alice Allen, and Events Manager Beth Anderson.

Town Residents: none

Others: none

Proceedings: *The meeting was called to order at 7:30 pm*

ROUTINE TOWN BUSINESS

- **Meeting Minutes:** The November meeting minutes were approved.
- **Budget:**
 - Budget vs. Actual was reviewed.
 - The Commissioners will develop a ROM for the desired street work for planning purposes.
- **Semi-Annual Town Meeting:** Wednesday, February 19th
 - The preliminary agenda was developed.
- **Rental Report:**
 - There have been 17 income generating events this fiscal year
 - Cub Scouts did not renew their meeting lease.

Town Operations

BPC:

- **Streetscape RFP:** no progress to report
- **Permits for Approval**
 - 309 Market: approved as submitted
 - a. Demolition of the outbuilding and deconstruction of the wall
 - b. Tree removal.

Grants

- **MEA CLEG Grant:** 15 light fixtures and hardware to be ordered and delivery should be in 12 – 14 weeks from Spring City.
- **Historic Preservation Capital Grant:** working on Scope of Work
- **Heritage Montgomery:** 2nd extension

RPFs

- Bids are in for the current RFPs
 - RFP 2024-001-00 Street Light Post Painting
 - 2 bids received from CertaPro and Choice Contracting (lowest bidder); one quote is forthcoming
 - RFP 2024-002-00 Street Light Installation

- 2 bids received from Bogin (\$3084) and Lighting Maintenance (\$3708)
- 3 wooden poles refurbished: Bogin (\$1467) and Lighting Maintenance (\$3708)
- Replace the light pole in front of 308 Market will need a new estimate from Pepco, which should be about \$2000 to relocate the power supply.
- The following items were unanimously approved:
 - Purchase streetlight from Spring City for \$28,446
 - Install light fixtures – Bogin
 - Painting – Choice Contracting
 - Move forward to relocating and installing pole on Market Street
 - 3 wooden poles refurbished – Bogin

Town Property and Infrastructure

- Parking Sign estimate
 - \$4632 sign from Lakeshore
 - (\$2150) mini grant
 - \$500 - \$1000 for installation
 - BPC and SUMC still need to approve the sign
- **schoolhouse:** nothing to report
- **Academy:** routine maintenance and inspections
 - Backflow failed inspection; estimated \$900 to repair
- **Streetlights:** discussed earlier
- **Plantings on Water St:**
 - Planting doing fine; Chris Haris has concerns that the evergreen bushes might cause sight problems and questions the boulder placement,

Other Business:

- Dan talked to Parks and they said that they will start the pathway to connect the Mill House soon and in the next few weeks they will board up the Old Yinger buildings to help prevent vandalism.

The meeting adjourned at 9:13pm.
Cate McDonald
Town Clerk