

Commissioners Meeting Minutes
Wednesday, February 19, 2025
via Zoom

Commissioners:

Present: Mark Davis, Dan Ennis and Garrett Anderson

Absent: none

Quorum present? yes

Present during all or portions of the meeting: Clerk Cate McDonald, Property Manager Andrea Scanlon, Treasurer Alice Allen, and Events Manager Beth Anderson.

Town Residents: none

Others: none

Proceedings: *The meeting was called to order at 7:30 pm*

ROUTINE TOWN BUSINESS

- **Meeting Minutes:** The December and January meeting minutes were approved.
- **Budget:**
 - Budget vs. Actual was reviewed.
- **Rental report:**
 - Treasurer and Events Manager will review the income to make sure their totals match
 - Events Manager will compare and price new chairs to replace the blue chair and submit the totals for approval.

Town Operations

- **Town Election:** Tuesday, May 13th

BPC:

- **Streetscape RFP:** no progress to report
- **Permits for Approval**
 - Town of Brookeville tree removal at Spring Alley ROW: approved as submitted

Grants

- **MEA CLEG Grant:** work in progress; MEA requires a monthly report
- **Historic Preservation Capital Grant:** working on Scope of Work
- **Heritage Montgomery:** work in progress

Old Business

- **19801 Georgia Avenue (MNCPPC property):** no update
- **Charter & Ordinances update project:** work in progress
- **Website redesign:** work in progress
- **Academy WiFi:** no update

Town Property and Infrastructure

- **schoolhouse:** nothing to report
- **Academy:** nothing to report

- **Streetlights:** nothing new to report.

Other Business: none

The meeting adjourned at 9:03pm.

Cate McDonald

Town Clerk