

Commissioners Meeting Minutes
Tuesday, June 17, 2025

Commissioners:

Present: Dan Ennis, Dan Donnelly, and Nick Roy

Absent: none

Quorum present? yes

Present during all or portions of the meeting: Clerk Cate McDonald, Property Manager Andrea Scanlon, Treasurer Alice Allen, and Events Manager Beth Anderson

Town Residents: Mark Davis

Others: none

Proceedings: *The meeting was called to order at 8:40 pm via Zoom*

ROUTINE TOWN BUSINESS

- **Town Election Results**
 - Nick Roy won the June 3rd Special Election for Commissioner
- **Swearing in of newly elected Commissioners**
 - Nick Roy and Dan Donnelly both took the Oath of Office
- **Vote for new Commissioner President**
 - Dan Ennis was voted in as the new Commissioner-President
- **Meeting Minutes:** The May meeting minutes were not available.
- **Budget:**
 - Treasurer will work on the paperwork for the bank signature change from Mark Davis to Dan Ennis.
 - The budget for FY'26 was approved and will include the proposed 4% salary increase for staff.
 - A discussion regarding the commission structure for the event manager, confirming it to be 35% of rental income over \$10,000. Alice calculates Beth's bonus to be \$1,548 based on current rentals.
- **Events Manager report:**
 - The job opening will be advertised, starting within the Town. Beth is invited to suggest revisions to the job description before it is finalized.
 - The Events Manager will register for National Night Out on August 5th, with Andrea volunteering to help.

Town Operations

- **Town Picnic:** date will be finalized at the July meeting
- **Heritage Days:** open Sunday, June 29th
- **Holiday Brunch:** Sunday, December 7th is tentatively on the calendar as the date

Grants

- Pepco's sustainability grant will be reviewed for the kudzu problem.

Meeting Schedule:

- The Commissioners will stay meeting on the 2nd Wednesday of the month starting at 7:30 pm
- The August 13th meeting may need to be rescheduled.

The meeting adjourned at 9:35pm.

Cate McDonald

Town Clerk