

DECEMBER 2025

Brookeville Times



News from the BPC

At the December 2nd Brookeville Planning Commission (BPC) Meeting, the following items will be on the agenda:

Permits for Approval: none

New Business:

- CapEx: Owners' Rep for East Market St. Project

Holiday Brunch ~ Hosted by the Town

Sunday, December 7, 2025 | 3:00 pm – 6:00 pm
Brookeville Academy

Join us for a family-friendly Holiday Brunch as we celebrate the season together with delicious food, warm fellowship, and joyful activities!

Kids' Room – Supervised holiday crafts and activities will keep little ones happily engaged while adults relax and connect with neighbors.

Provided by the Town – Baked ham, turkey, soft drinks, hot chocolate, beer, and wine.

Potluck Style – Please bring your favorite dish to share — sweet or savory, all are welcome!

Let's gather in the spirit of community and celebration!

Mark Your Calendars

Planning Commission Meeting
Tuesday, December 2, 2025
7:30 pm via Zoom

Holiday Brunch
Sunday, December 7, 2025
3:00 pm - 6:00 pm
Brookeville Academy

Commissioners Meeting
Wednesday, December 10, 2025
7:30 pm via Zoom

Planning Commission Meeting
Tuesday, January 6, 2026
7:30 pm via Zoom

Commissioners Meeting
Wednesday, January 14, 2026
7:30 pm via Zoom

If you would like to attend a public meeting that is being held via Zoom, please send an email to clerk@townofbrookevillemd.org for login credentials.

Semi-Annual Town Meeting

Wednesday, February 4, 2026 at 7:00 pm

The Town Commissioners will host the Semi-Annual Town Meeting via Zoom.

The meeting agenda will include, but not limited to:

- BPC update
- Town maintained Streets & Properties
- FY'26 Budget update

Thank You to....

A heartfelt **THANK YOU** to the Syski crew for faithfully caring for the flags this year!

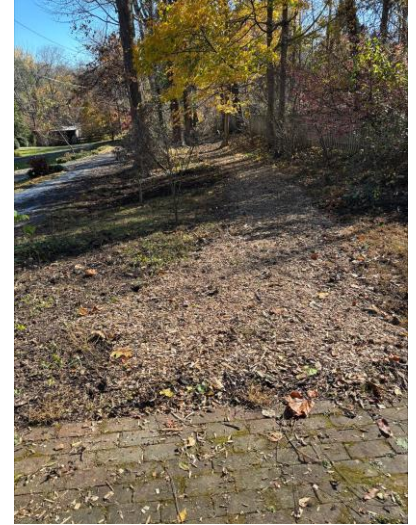
If you have any flags that you collected during the year, please return them to the Academy. I'll be sending them out to be laundered later this week.

A huge **THANK YOU** to Tristan Stewart, Mark Davis, Steff Kerr, Bruce Evans, Mike Oestrich, Dan Donnelly, Dan Ennis, and both Syski families for joining in our Town Clean-Up Day.

A special shout-out to Chris Scanlon for lending his tractor to move wood chips—what a big help!

Together, we cleared fallen logs, spread wood chips, opened up the trails, spruced up the Schoolhouse lawn, and cleaned out the gutters. It was a true team effort, and the results are already making a difference.

We look forward to building on this momentum and making even more progress in the Spring.



Annual Report for FY'25

The Town's Annual Report for the Fiscal Year ending June 30, 2025, has been completed and is available to download from the Town's website: https://townofbrookevillemd.org/town-government/operations_2/finance/

The Commissioners requested and were granted a waiver of the annual audit requirement:

Local Government Article, 16-305 of the Annotated Code of Maryland – Annual Audits

(b) Unless the Legislative Auditor determines, on a case-by-case basis, that more frequent audits are required, the Legislative Auditor may authorize a municipality or a special taxing district created by the State with annual revenues of less than \$250,000 in the prior 4 fiscal years to have an audit conducted once every 4 years

Snow Removal Information

The Town of Brookeville contracts with a snow plowing service for: North, South, Water Streets, the paved section of Church Street, and the eastern portion of Market Street.

The State Highway Administration is responsible for plowing: High Street and the western section of Market Street (MD Route 97).

Plowing Guidelines

- Snow removal begins only after 4 inches of accumulation.
- The goal is to make residential streets passable, not necessarily cleared to bare pavement.
- Please move parked cars into driveways or off the road. Crews can clear streets more effectively without maneuvering around vehicles.

Resident Responsibilities

- Sidewalks, driveways, and entrances must be cleared within 24 hours after the end of a snowstorm.
- Be a good neighbor: clear the sidewalk in front of your home and assist those who may not be physically able to do so.

Did you know that you can track SHA snow plows by using their **[S.T.O.R.M. application](#)**

Town of Brookeville
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Brookeville, MD 20833
www.townofbrookevillemd.org
Phone: 301-570-4465

Town Commissioners: commissioners@townofbrookevillemd.org

Dan Ennis (2026), President 410.274.7380
Dan Donnelly (2027)
Nick Roy (2027)

Brookeville Planning Commission: planning.commission@townofbrookevillemd.org

Steff Kerr	(2028)	Chris Scanlon	(2027)
Miche Booz	(2027)	Allison Moffett	(2026)
Tristin Steward	(2028)	Billy Kiniry	(2028)

Brookeville Board of Elections Supervisors:

Marti Andress (2025), Chair
Iris Stratton (2026)
Jeff Johnson (2026)

Town Staff:

Town Clerk: clerk@townofbrookevillemd.org
Cate McDonald

Treasurer: treasurer@townofbrookevillemd.org
Alice Allen

Town Property Manager: property@townofbrookevillemd.org
Andrea Scanlon

Events / Marketing Manager: events@townofbrookevillemd.org
Cindy Ennis

All public Commissioner and Planning Commission agendas are posted on the Town's website at least 24 hours before each meeting. Please note that agendas are subject to change until the time of convening. Meeting minutes for Open Meetings are posted on the Town's website after adoption and as soon as practicable.

[The Comprehensive Plan for the Town of Brookeville](#) can be viewed and downloaded from the Town's website.

*The Commissioners and Town Staff of Brookeville
Wish All A
Healthy, Happy New Year!*