

Commissioners Meeting Minutes
Wednesday, November 12, 2025
7:30 pm via Zoom

Commissioners:

Present: Dan Ennis, Nick Roy

Absent: Dan Donnelly

Quorum present? yes

Present during all or portions of the meeting: Clerk Cate McDonald, Treasurer Alice Allen, and Events Manager Cindy Ennis.

Town Residents: none

Others: none

Proceedings: *The meeting was called to order at 7:30 pm.*

ROUTINE TOWN BUSINESS

• **Events Manager report**

- Halloween Party was a success with approximately 14 kids attending.
- Exodus Church requested a refund for the last 3 weeks of the contract; Cindy to follow up with Exodus about a credit vs. a refund.
- Busy November and December with several events coming up, including an Olney Chamber Event.
- There have been several post renter comments about the acoustics in the dining room and upstairs spaces, noting that while the dining room is the main concern, both areas have problems. Solutions including acoustic panels and ceiling treatments, with estimates around \$15,000 for aesthetic installation.

• **Budget:**

- The Budget vs. Actuals was reviewed.
- The annual report is complete and will be posted to the Town's website
- The next full audit for the Town will be for FY'27.

• **Meeting Minutes**

- Minutes for October meetings were approved.

• **Events**

- **Holiday Brunch:** Sunday, December 7
- **Semi-Annual Town Meeting:** date confirmed as Wednesday, February 4, 2026 followed by the Commissioners Meeting.

BPC:

- RFP update :Contract awarded to CapEx
- A letter will be drafted to WSSC about the Town's preferred alignment for the Reddy Branch Sanitary Force Main Replacement.

Grants

- No updates

New Business:

- Snow removal contract with Todd Greenstone was approved.

Old Business:

• Property Maintenance / Historic Preservation.

- Section 13. (13) Health of the Town Charter was discussed. The Commissioners have received multiple complaints regarding properties in poor condition.
- The Commissioners are proposing a process that would begin with a formal warning of violation, followed by the possibility of a fine if corrective action is not taken. During discussion, several challenges with enforcement were highlighted, particularly the difficulty of addressing properties where owners have been unresponsive to previous requests for cleanup.

Town Property and Infrastructure

- Clean-up date on November 8 went well with 18 volunteers.
- **Academy**
 - Sprinklers recently had their 5-year inspection and regular inspection.
- **Infrastructure**
 - Goshen will be coming soon for clean-up on SHA 97 per MOU
 - 2 redbuds at the schoolhouse need to be relocated
 - flagstone pavers project at the end of Water St
 - 3 quotes received: \$7,700 (SerraStone), \$5,570 (Goshen), \$2,950 (ToGo). There was discussion about going with the lowest bidder due to difficulty getting the quote. Andrea will work on this project before a quote is approved.
 - SHA sidewalk feasibility study: Dan Ennis reported that a feasibility study should be delivered within the next week and a half

Open Discussion:

- The Syski Family will take down the flags, which will be cleaned and stored for next year.

The meeting adjourned at 9:00pm.

Cate McDonald
Town Clerk