Brookeville Times

Semi-Annual Town Meeting

Wednesday, February 4, 2026, at 7:00 pm

The Town Commissioners will host the Semi-Annual Town Meeting via Zoom.

The meeting agenda will include, but not be limited to:
- BPC update
- FY'26 Budget update
- Town maintained Streets & Properties
- Academy Rental & Marketing Update
- Residential Property Maintenance / Historic Preservation

Residents' Questions & Comments

The Zoom details will be emailed the day before the meeting.

News from the BPC

At the February 3, 2026, Brookeville Planning Commission (BPC) Meeting, the following items will be on the agenda:

Permits for Approval:
- 1 South Street: change of materials to James Hardie plank siding
- 19 High Street: new home construction

New Business:
- RFP: Design and Engineering Street Improvement Project

Mark Your Calendars

Planning Commission Meeting
Tuesday, February 3, 2026
7:30 pm via Zoom

Semi-Annual Town Meeting
Wednesday, February 4, 2026
7:00 pm via Zoom

Commissioners Meeting
Wednesday, February 4, 2026
Immediately following the Semi-Annual Meeting

Planning Commission Meeting
Tuesday, March 3, 2026
7:30 pm via Zoom

Commissioners Meeting
Wednesday, March 11, 2026
7:30 pm via Zoom

If you would like to attend a public meeting that is being held via Zoom, please send an email to clerk@townofbrookevillemd.org for login credentials.

Coffee + Co-work Friday

Starting Friday, January 23   **9:00 am – 1:00 pm**

Need a change of scenery while working from home? Or just want to get out of the house for a bit?

The Town will be hosting casual coffee and co-working gatherings at the Brookeville Academy every Friday from 9:00 am to 1:00 pm, unless an event is booked at the Academy during the day.

An espresso machine will be available for anyone who'd like a fresh cup of coffee. Bring your laptop, your to-do list, or simply yourself and enjoy a relaxed, shared workspace with neighbors.

Request for Proposal (RFP)

The Town published one RFP in January for Design and Engineering Services for the East Market Street Improvement Project. Details of the RFP can be found here: https://townofbrookevillemd.org/request-for-proposal/

Snow Removal Information

The Town of Brookeville contracts with a snow plowing service for: North, South, Water Streets, the paved section of Church Street, and the eastern portion of Market Street.

The State Highway Administration is responsible for plowing: High Street and the western section of Market Street (MD Route 97).

Plowing Guidelines
- Snow removal begins only after 4 inches of accumulation.
- The goal is to make residential streets passable, not necessarily cleared to bare pavement.
- Please move parked cars into driveways or off the road. Crews can clear streets more effectively without maneuvering around vehicles.

Resident Responsibilities
- Sidewalks, driveways, and entrances must be cleared within 24 hours after the end of a snowstorm.
- Be a good neighbor: clear the sidewalk in front of your home and assist those who may not be physically able to do so.

Good Neighbors Clear Their Sidewalks of Ice & Snow. Be A Good Neighbor.

Did you know that you can track SHA snow plows by using their **S.T.O.R.M. application**

Montgomery County Historic Preservation Tax Credit

Tax credit applications for work completed in 2025 are due by April 1, 2026

The Montgomery County Historic Preservation Tax Credit was established by Montgomery County to assist owners of locally designated properties with routine maintenance and repairs exceeding $1,000 in cost. The Town of Brookeville is listed in the Montgomery County Master Plan for Historic Preservation. All homes within the Town's municipal boundaries are eligible to apply for the Historic Preservation Tax Credit.

Examples of eligible projects include, but are not limited to,
- Painting
- Repairing roofs or windows or replacing them in-kind
- Repairing architectural trim or ornament
- Repointing brick or stone foundations or chimneys
- Restoring a documented feature such as a dormer or porch that was previously altered or removed
- Repairing and maintaining outbuildings such as barns and garages
  NOTE: New construction and interior work are not eligible.

 If you need assistance completing the application, please call the Historic Preservation office at 301-563-3400.

For more information, visit https://montgomeryplanning.org/planning/historic/tax-credit-program/

There will be an election on Tuesday, May 12, 2026, for one Town Commissioner who will serve a two-year term beginning in June 2026. Dan Ennis currently holds the seat.

Per the Town Charter - Qualifications of Commissioners:

> Commissioners shall have resided in the Town for at least one year immediately preceding their election and shall be qualified voters of the Town. Commissioners shall maintain a permanent residence in the Town during their term of office

Town of Brookeville
5 High Street
Brookeville, MD 20833
www.townofbrookevillemd.org
Phone: 301-570-4465

Town Commissioners: commissioners@townofbrookevillemd.org

Dan Ennis (2026), President   410.274.7380
Dan Donnelly (2027)
Nick Roy (2027)

Brookeville Planning Commission: planning.commission@townofbrookevillemd.org

Steff Kerr	(2028)	Chris Scanlon	(2027)
Miche Booz	(2027)	Allison Moffett	(2026)
Tristin Steward	(2028)	Billy Kiniry	(2028)

Brookeville Board of Elections Supervisors:
Marti Andress (2025), Chair
Iris Stratton (2026)
Jeff Johnson (2026)

Town Staff:

Town Clerk: clerk@townofbrookevillemd.org
Cate McDonald

Treasurer: treasurer@townofbrookevillemd.org
Alice Allen

Town Property Manager: property@townofbrookevillemd.org
Andrea Scanlon

Events / Marketing Manager: events@townofbrookevillemd.org
Cindy Ennis

All public Commissioner and Planning Commission agendas are posted on the Town's website at least 24 hours before each meeting. Please note that agendas are subject to change until the time of convening. Meeting minutes for Open Meetings are posted on the Town's website after adoption and as soon as practicable.

The Comprehensive Plan for the Town of Brookeville can be viewed and downloaded from the Town's website.