

**Commissioners Meeting Minutes**  
Wednesday, January 14, 2026  
7:30 pm via Zoom

**Commissioners:**

*Present:* Dan Ennis, Dan Donnelly, and Nick Roy

*Absent:* none

*Quorum present?* yes

*Present during all or portions of the meeting:* Clerk Cate McDonald, Treasurer Alice Allen, and Events Manager Cindy Ennis.

*Town Residents:* none

*Others:* none

**Proceedings:** *The meeting was called to order at 7:30 pm.*

**ROUTINE TOWN BUSINESS**

• **Meeting Minutes**

- Minutes for December meetings were approved.

• **Budget:**

- The Budget vs. Actuals was reviewed, which showed everything in good standing with no concerns.
- The budget report for the Semi-Annual meeting was discussed.
- Alice working on ACH payments for payroll and W2s and other tax-related documents.

• **Events Manager report**

- a quiet month, with a last-minute event for this weekend
- Will register for Community Day to be held on March 1<sup>st</sup>
- Exodus Church has not shown up for three events and may use the credit in Feb and March.

• **Events**

- **Coffee and Co-working Fridays:** starting January 23rd from 9am to 1pm, with the exception of February 13th which will move to February 16th to align with President's Day.
- **Semi-Annual Town Meeting:**
  - via Zoom on Wednesday, February 4, 2026 followed by the Commissioners Meeting.
  - Dan Ennis is working on a draft Property Maintenance / Historic Preservation ordinance, which will be distributed before the semiannual town meeting to gather feedback

**BPC:**

- RFP update: pected to be finalized and posted on Friday, January 16<sup>th</sup>
- ADU Bill (HB 1466) - Zoning Ordinance: the Town needs to update the Zoning Ordinance to comply with MD law.
- WSSC Project CP6827A19 - Reddy Branch Sanitary Force Main Replacement: no update

**Grants**

- No updates

**Town Property and Infrastructure**

- **Academy:** no updates
  - **Schoolhouse:** nothing new to report
  - **Infrastructure**
    - SHA approved the permit to move the streetlight in the 300 block of Market St: waiting on Pepco.
- Open Discussion:**
- None.

The meeting adjourned at 8:22pm.  
Cate McDonald  
Town Clerk