

Commissioners Meeting Minutes
Wednesday, May 13, 2026
7:30 pm via Zoom

Commissioners:

Present: Dan Ennis, Dan Donnelly, and Nick Roy

Absent: none

Quorum present? yes

Present during all or portions of the meeting: Clerk Cate McDonald, Property Manager Andera Scanlon, Treasurer Alice Allen, and Events Manager Cindy Ennis.

Town Residents: none

Others: none

Proceedings: *The meeting was called to order at 7:30 pm.*

ROUTINE TOWN BUSINESS

- **Meeting Minutes:** The April meeting minutes were approved.
- **Budget:**
 - The budget-versus-actual report was reviewed, noting that most revenue categories were tracking close to budgeted amounts.
 - There was a discussion about loaning the Schoolhouse furniture to Heritage Montgomery; there was consensus that finding a use for the Schoolhouse would be ideal.
 - HUR carry-over was reviewed
 - FY'27 budget prep was discussed. The budget meeting is scheduled for Wednesday, May 20 starting at 7:30 pm via Zoom.
- **Events Manager report**
 - May is a busy month with new rentals, and June will be busy as well.
 - The building's acoustics were discussed. A person who rents the Academy for one weekend a year for a gaming event expressed interest in donating to soundproofing to address ongoing sound issues, and Andrea agreed to discuss the matter further with him.
- **Events**
 - **Co-Work Fridays:** rebranded to "Coffee Shop Fridays".
 - **Heritage Days:** Saturday, June 27 from 12n-4:00 pm. Sandy and Duane Heiler will host.
 - **Annual Town Meeting:**
 - Wednesday, June 3 at 7:00 pm in-person, followed by the June Commissioners Meeting.
 - Agenda items reviewed.
- **Sustainable Maryland:** Commissioner Donnelly would like to pursue Bronze Certification for the Town and form a Green Team.

BPC:

- Permits for Approval: none
- Streetscape RFP: no update.

Grants:

- FY27 Community Parks and Playgrounds Grant:
 - Grant awarded; waiting on updated pricing for the project to proceed.
- Historic Preservation Capital Grant (Academy): still in the review process
- AED: Andrea suggested looking for a grant to install an AED inside the Academy.

New Business

- opioid restitution funds - Local Abatement Plan (LAP): more information is needed to form a plan
- Amended Zoning Ordinance (ADU Bill HB 1466): in progress
- SMS text: TextMyGov quote of \$1,700 annually for municipal SMS services.
 - Not approved due to cost.

Old Business

- Website: a template options with monthly hosting fees rather than updating the current PHP system
- Town Logo: updated options will be circulated to discuss at Annual Town Meeting
- Property Maintenance / Historic Preservation: topic will be discussed at the Annual Town Meeting
 - The Commissioners would like solutions that wouldn't involve extensive enforcement or a financial burden on property owners.

Infrastructure

- Academy: routine maintenance and inspections
- Andrea proposed replacing the kitchen sink faucet and updating the water fountain to a bottle filler.
- Tree Montgomery planting locations: no update

Open Discussion:

- Directory: an updated Town directory will be e-mailed out.
- Flags: delayed due to a volunteer's illness.

The meeting adjourned at 8:47 pm.

Cate McDonald
Town Clerk